

BOSTON SQUARE CONDOMINIUM ASSOCIATION

DESIGN REVIEW APPLICATION

This form must be completed and submitted with all plans for which design review is required. Please provide the following information.

NAME: _____

LOT: _____

ADDRESS: _____

DATE: _____

CELL: _____ EMAIL: _____

Pay close attention to the detailed information provided with each box. This information tells you what must be included with your application in order for your request to be deemed complete. Incomplete applications will result in a processing delay.

- Fences – **Provide as-built survey** with proposed fencing drawn in. Provide material type (chain link is prohibited). Ensure that the fence does not exceed 6-foot height restriction. Fence posts and stringers must be placed on the inside. Indicate how the fence will be finished (stained, etc)

- Landscape Improvements – Provide drawing indicating changes, additions. (Depending on extent of changes/additions, this may be an informational application only)

- Painting – **Provide a color sample at least 2 feet by 2 feet, applied to the side of your house,** for all proposed colors (body, trim, doors) and clearly outline color scheme. Provide name of contractor, start and completion dates. Boston Square has a pale/pastel/natural tone color pallet, **even if the color is on the “approved” list, you must still submit a design review application**

- Decks – **Provide as-built survey** with proposed location of deck / extension clearly marked. Indicate dimensions, material type, detail work (railings, built-in benches, etc)

- Home Additions – **Provide as-built survey, architectural drawings,** description of add-on. Be sure to detail windows, doors, material types, exterior finishes, start and completion dates.

- Other _____

Please be advised the Municipality of Anchorage has independent authority to enforce codes and may require a building permit to be issued. The homeowner is responsible for presenting their project to the Municipality of Anchorage, Building Safety Division, for their approval prior to construction, if applicable.

Municipality of Anchorage, Building Safety, 4700 Elmore Road or 907-343-8211

Dial 811 before you dig! (Utility locates)

Check the paperwork you received when you closed on your home for a copy of your as-built survey, or contact your real estate agent or title company.

The Association strongly recommends the use of properly licensed and insured contractors.

Deliver complete applications to the Association's management office via email info@pmsialaska.com or hand delivery at 6000 C Street, Anchorage, AK 99518.