

Inspection Report – July 06, 2022; w/updates on July 15, 2022

LAWNS OF THE MONTH – July – 2461 Lochenshire Pl (front/back); 2260 Brookshire Lp; 2253 Brookshire Lp

Grateful for the much needed rain showers over the past few days. Prior to, unusual warmer temperatures affected lawns not watered regularly.

Water lawn regularly, though not excessively. What is excessively? Is when water is streaming past your next door neighbors' driveways.

Homeowners that have hired a landscape service: Landscape services <u>do not water lawns</u>. You are responsible for maintaining your lawn between services. You will be cited if your lawn is not actively maintained between services.

ALERT: Homeowners: You are responsible for maintaining all of your lot, **INCLUDING** areas within right-of-ways (road edges), drainage easements, and other easements areas adjoining your property. Citations will be issued whenever these areas are not maintained.

Brookshire Landscape Standards - <u>https://www.pmsialaska.com/wp-content/uploads/2008/04/Landscape-Standards-0719.pdf</u>

I Love my Dog! Dog urine can burn your lawn and cause unwanted brown spots. <u>DONOT</u> allow your pet to urinate on your **OR** someone else's lawn. Your pet is prohibited from eliminating in any of the common areas – mailboxes, corner lots, guest parking areas. Pet waste must be picked up timely. No exceptions!

Design Review – any exterior modifications, changes, additions, etc. must be approved before any work can began – otherwise you risk being fined and will have to place the Unit in the condition it was prior to the modification.

Driveway Extension – Need more vehicle space? Submit a design review: Driveway extensions are to Board specified limits and recommended grade material.

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Color/Code Key:

- **XXXX** Required to submit lawn care plan spring 2022.
- **XXXX** Provided Deadline to correct infraction.
- **XXXX** HOA hired contractor billing back Unit for service.
 - XXX No Change and/or progress noted; missed deadline given in notice by PMSI; fine to be assessed.
- XXXX PMSI to contact.
- XXXX Trashcan storage (same ownership)– notified within the past 12 months fine to be assessed.
- Strikethrough area is no longer of a concern during this inspection.

Update: Current status of lawn.

Lawns that requires a lawn care plan are listed on the last page. Notices were mailed to you March 30, 2022 with the deadline of April 29th. Units that do not submit their plan, and the lawn does not meet the Brookshire's lawn care standards by July 1st and there is no noticeable progress, you will be placed on notice that the HOA will hire a lawn service company, billing back your Unit for the services rendered. All Homeowners: *Garage and Front* doors will need to be clear of any dirt, stains, and/or discoloration. *Replaced downspouts* will need to be painted the color of the Unit. *Driveways* with excessive oils stains will need to be cleaned and/or seal coated (rubberized blacktop filler)

All Homeowners: *Front Porch and deck/railing* – paint that has peeled will need to be repainted. *Front porches* that have been painted outside the color scheme will need repainting to the original color scheme. The front and side panels of the steps and porch should be the color of the Unit. The surface of porch and steps can be a color of your choosing. Note the below photo as an example of what your porch should look like.



PMSI has paint codes on file.

- **Brookshire has paint leftover from the paint project: 5 gals of Utterly Beige**; and **15 gals of Derby Brown**. If this is your Unit color, and you need paint, please purchase a 1gal can. Write your address on the can and place it on the porch of 8019 Astonshire. First come, first serve. Paint will be available in June.
- Paint for high traffic/used areas: Consider using grit paint (Kilz floor coatings Over Armor Textured). The texture is dense (thick) – use a firm brush and not a roller. The paint should uphold and not scuff, chip, peel – Lifetime warranty (Sherwin Williams)

White trim areas, front doors, garages: Consider high gloss enamel, ultra pure white. Paint never dulls – prevents chips and scratches. Lifetime warranty (Home Depot)

DUNCANSHIRE

2273- Resolved: 6/22: 6/3 (door tag notice) Dead bush front lawn remove.

2293 - 7/6 - Lawn/weed maintenance; water regularly. If no improvements by next inspection door-tag notice.

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- 2309 Monitoring: All areas visible from the street must remain neat in appearance.
 Resolved: 7/6; 6/22: Trash remains underneath front porch (paper plate/other trash item cup/toy?).
 6/3 (door tag notice) must keep areas visible from the street neat in appearance re: front porch/front lawn/side of Unit. Remove trash from underneath porch.
 Resolved: 6/22: trash on front porch. Empty totes strewn side of porch/Unit, store out-of-sight.
- 2309 Required to submit lawn care plan
- 2331 Rental– Resolved: 7/6; Garage doorframe damage deadline July 7th–. PMSI to send letter. Resolved: 6/3: 4/19 – upper deck storage – coolers. PMSI to send letter.
- 2351 For sale Potential buyer.
- 2353 Monitoring: 4/19 Guest parking use: approved through: May 3rd. Guest parking use after May 3rd fines to be assessed.
- 2367 7/6 (door-tag-notice) downspout extension missing. Replace/paint color of Unit. Paint available via Board.

Resolved: 6/22: 6/3 (door tag notice) upper deck storage television. If not removed by next inspection fines to be assessed.

4/19 upper deck storage television. PMSI to send letter re: exterior storage. PMSI emailed and mailed letter on 4/21/22.

- 2389 7/6 Lawn/weed maintenance; water regularly. If no improvements by next inspection door-tag notice.
- 2401– Resolved: 7/15 7/6; No change. PMSI to send letter. 6/22 (door tag notice) Weeds: remove weeds growing underneath front step; Lattice/boulders/pavers front/side of porch overgrown with grass and weeds.
- 2401 Required to submit lawn care plan
- 2403 July 27th deadline to have lawn brought into compliance.

7/6; No change from 6/22 inspection.

7/6 – Gravel side of porch overgrown with weeds; *weeds corner of garage door*. PMSI to send letter. 6/22 – (door tag notice) – Lawn maintenance: rake and remove excess grass clipping from lawn after each mowing.

- 2403 Resolved: 6/3: 4/19 Winter apparatus shovel front porch store out-of-sight.
- 2423 7/6 Weeds growing underneath front step. If no change by next inspection, door-tag-notice. Resolved: 6/3: 4/19 Winter apparatus shovel front porch store out of sight.
- 2425- Rental July 27th deadline to have downspout repaired/replaced and painted.

2425- Rental -7/6 - Lawn maintenance: *fine to be assessed* If no improvement by next inspection.

6/22 – (door tag notice) – Lawn in poor condition, requires active maintenance more than Mowing; downspout in need of repair. Once repaired must be painted color of Unit. PMSI to send letter to PM.

Resolved: 6/3: 4/19 upper deck storage miscellaneous items. PMSI to send letter re: exterior storage, no additional reminders re: exterior storage. Fines to be assessed with continued violation.

2425- Rental – Required to submit lawn care plan.

NOTE: season 2023 - HOA will hire lawn care service if lawn is out-of-compliance by prescribed Page **3** of **18**

deadline.

2447- Rental – 7/6 – HOA to hire handyman to repair/replace downspout and paint color of Unit. Services to be billed back to homeowner.

7/6 – Lawn maintenance – minimal improvements. Due to excessively warmer temperatures HOA allowing additional time to bring lawn into complete compliance. If no significant improvements by next inspection, HOA to hire lawn care service to service lawn – billing back the Unit.

2447- Rental – 6/22 – (door tag notice) Lawn in poor condition, requires active maintenance more than mowing; downspout in need of repair. Once repaired must be painted color of Unit. Homeowner has until July 1st to comply with settlement agreement.

Resolved: 6/22: 6/3 (door tag notice) and PMSI to notify homeowner: lawn rakes, broken wood pieces, miscellaneous trash strewn on front lawn, on and underneath front porch. Mulch curbside scattered into the street – sweep mulch from the street; clean up front lawn areas. Resolved: 6/3: 4/19 – Garage door damage. PMSI to send letter.

- **2447- Rental **** Rental Required to submit lawn care plan Rcvd: 5/2/22
- 2449– July 27th deadline to have lawn brought into compliance.

Lawn tip for shaded areas: Consider Scott's turf builder rapid grass sun & shade mix 7/6 – Lawn maintenance – no noticeable improvement from 6/22 inspection. Water lawn regularly. PMSI to send letter. 6/22 – (door tag notice) – Lawn in poor condition, requires active maintenance more than

6/22 – (door tag notice) - Lawn in poor condition, requires active maintenance more than mowing

- 2465 7/6 (door-tag-notice) Lawn/weed maintenance; area corner of porch requires attention. Water lawn two –three days per week until lawn is restored.
- 2465 Required to submit lawn care plan
- 2467 7/6 Fence gate open, areas seen from street neat in appearance. Thank you! Resolved: 6/22: Monitoring (gate compliance)

6/3 (door tag notice) re: 4/19. If no response by next inspection, PMSI to send letter. 4/19 Fence gate remains open storage side of Unit can be seen from street. Keep gate closed or remove items from side/rear of unit to not be seen from street.

- 2487- Rental July 23th deadline to have lawn brought into compliance *next fine \$100*.
- 2487 -Rental 7/6 Lawn maintenance no noticeable improvement *fine assessed for lawn \$50-7/13*;

6/22 – (door tag notice) – Lawn in poor condition, requires active maintenance more than mowing; Patio pavers (side of porch) – overgrown with grass and weeds and in poor condition – remove or restore to presentable condition. Resolved 7/6: Graduation sign: remove store out-of-sight. PMSI to send letter to PM & Homeowner.

- 6/3 Lawn monitoring weeds growing through patio pavers.
- 2487- Rental July 27th deadline to have Patio pavers (side of porch) restored to a presentable condition.
- **2487- Rental** Required to submit lawn care plan

NOTE: season 2023 - HOA will hire lawn care service if lawn is out-of-compliance by prescribed deadline.

2489 - 7/6 - (door-tag-notice) Lawn maintenance
 6/22 - Monitoring (property compliance)
 Resolved: 6/22: 6/3 (door tag notice) White trash bag, buckets side of Unit. Remove white trash bag. If

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bucket is used for pet elimination, only one bucket can be stored side of Unit. If the bucket is not used for pet waste, store them out-of-sight.

Resolved: 6/3; 4/19 front porch broom front step store out of sight. Collection of loose trash corner of garage door.

2503 – 7/6 - Monitoring: Lawn/property maintenance. Reminder: All areas of property visible from the street must remain neat in appearance.

7/6 – <u>Upper deck</u> – remove excess storage – totes – fine to be assessed per letter dated 6/29/22 if not removed by next inspection; clean chalk from areas on both sides of the sliding screen door.
6/22; 6/3 – Fine to be assessed; Resolved: 7/6; 4/19 – upper deck tarp/safety screen – PMSI to send letter. PMSI emailed and mailed letter on 4/30/22 re: remove tarp/safety screen from balcony
6/22; 6/3 – (door tag notice) - must keep areas visible from the street neat in appearance re: front porch/front lawn/side of Unit. Store away children's toys, etc each night or after use. Front porch and upper deck cannot be used for excess storage. PMSI to send letter re: property unkempt.

2503 – Required to submit lawn care plan

Total: 15

LOCHENSHIRE

2483 – 7/6 – Lawn/weed maintenance: Bush front lawn requires pruning; base of bush boulders/bricks overgrown with weeds, flower bed area corner of front porch over overgrown with grass/weeds – monitoring. If no improvements by next inspection – door-tag notice,

6/26 Driveway extension removed. Has not submitted design review. PMSI to contact homeowner. 6/7 Homeowner responded; PMSI informed homeowner must submit design review for brick pavers/driveway extension.

6/3 – PMSI to send letter; 4/19 – driveway extension requires restoration – carryover issue from last season. Note from last summer: 8/21/21: Driveway extension requires maintenance – add more D-1 gravel, remove grass/weeds growing through extension, barrier separating the driveway extension and the lawns uneven and appears to have been damaged.

Resolved: 6/22: 6/3 Upper deck white trashbag (monitoring)

- 2483 Required to submit lawn care plan
- 2481] 7/6 improved. monitoring; 6/22 (door-tag-notice) Patio pavers side of porch grass growing between cracks.

Resolved: 6/22: 6/3 upper deck white bucket (monitoring)

2482- Rental – July 24th deadline for lawn to have noticeable improvements.

<u>2482 Rental</u> – 7/6 – Lawn deteriorated. 6/22 – (door tag notice) – Lawn very poor condition, requires active maintenance. Resolved: 7/5: Sliding screen door place on track or store screen out of sight. PMSI to email PM.

NOTE: season 2023 - HOA will hire lawn care service if lawn is out-of-compliance by prescribed deadline.

- 2482 Rental Required to submit lawn care plan
- 2480 7/6 Downspout: reattached bottom portion (monitoring).
 - 7/6 lawn continues to improve! Very well maintained.
 - 6/22 Most improved lawn in Brookshire!

Continue to treat and maintain lawn. (monitoring)

Resolved: 6/22: 6/3 – Monitoring: Dead bush property line remove; 4/19 tire ruts along driveway edge carryover issue from last season. July 1st must show progress. Please reference lawn care plan letter mailed 3/30/22.

- 2462 August 31st deadline: 7/6; 6/22; 6/3 Upper deck areas covered in soot. Area must be clear of soot.
 PMSI to send letter.
 Resolved: 6/3 4/19 front porch/upper deck miscellaneous exterior storage.
- 2460 6/22 Picture perfect lawn! In complete compliance with landscape standards. Property well maintained! Thank you!
- 2463 Resolved 7/6: 6/22 (door-tag notice) Decorative rocks, lattice, and patio pavers weeds and grass Growing through. Curbside decorative rocks consumed in weeds; decorative rocks driveway edge is unkempt poor appearance. Trim hanging tree branches.
- 2461 6/22 Front/Back Lawn of the month
- 2443 July 27th deadline to have lawn brought into compliance.
 7/6 No change PMSI to send letter; 6/22 (door-tag notice) Lawn poor condition, requires active maintenance. Resolved 7/6: Vertical blinds upper deck.
 NOTE: season 2023 HOA will hire lawn care service if lawn is out-of-compliance by prescribed deadline.
- 2443 Required to submit lawn care plan
- 2442 7/6 Lawn maintenance; water regularly. If no improvements by next inspection door-tag notice.
- 2440– July 27th deadline to have lawn brought into compliance.
- **2440** July 27th deadline to bring downspout into compliance.
- 2440 7/6 Lawn remains in poor condition; downspout missing bottom attachment. Reaffix or replace paint color of Unit – PMSI to send letter; 6/22 – (door-tag notice) – Lawn poor condition, requires weed and active maintenance.

HOA to consult with asphalt expert re: water basin center of lawn.

6/26 Bird nest inside wall of Unit PMSI to send letter notifying the homeowner.

2440 – Required to submit lawn care plan

Total: 8

HILLSHIRE -

8035 - 7/6 - Lawn maintenance - Pavers side of porch/leading to fence gate overgrown with grass. If no improvements by next inspection door-tag notice.
 6/28 - Guest parking use request denied: ETY 695 Saab - tagged for impound due to excessive guest parking use. Fines to be assessed each occurrence. PMSI to send letter.

Resolved: 6/3 - 4/19 upper deck miscellaneous exterior storage.

- 8017 Resolved: 6/3 4/19 front of garage exterior storage
- 8015 6/22 Lawn very nicely manicured. Property well maintained. Thank you Rex!!

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- 7989 7/6 (door-tag-notice) Lawn/weed maintenance; driveway extension weed growing between cracks.
 6/22 Driveway extension weed maintenance (monitoring)
 6/3 Driveway oil stains must be taken care of by Aug. 31.
- 7987 7/6 weed growing through decorative white rocks along driveway edge/curbside. Monitoring. If no improvements next inspection –door-tag-notice.
- <u>7973</u> 7/6, 6/22 Lawn maintenance noticeable progress monitoring;
 6/22 no change PMSI to send letter; Lawn monitoring;
 Resolved 7/6 6/3 (door tag notice) Back yard/rear of
 <u>Unit</u> excess storage remove store out-of-sight. Uncertain if the Unit can be fenced due to nearby
 utility boxes. Homeowner can inquire if interested in property being fenced. In the interim, no storage that can be seen from the street is allowed.
- 7957 Rental– July 13th deadline for lawn to have noticeable improvements.
- <u>7957 Rental</u> 6/22 (door tag notice) Lawn very poor condition, requires active maintenance. PMSI to email PM. Sliding door blinds (monitoring).

Resolved: 6/22: 6/3 grocery bags filled with trash corner of garage door (monitoring). Resolved: 6/3 4/19 front porch/front step exterior storage. Winter apparatus shovel side of unit store-out-of-sight. PMSI to send letter.

- 7955 7/6 Lawn weeds growing between white decorative rocks driveway edge. Brown areas near curbside of lawn appear to be dog urine stains from passerby neighbors allowing their pets to eliminate on your lawn. Please take care of weeds growing through white decorative rocks along the driveway edge and front walk. Report homeowners allowing their pets to urinate on your lawn. 7/6 - Upper deck - excess storage - bucket - monitoring. If not removed by next inspection - door-tag-
 - 7/6 Upper deck excess storage bucket monitoring. If not removed by next inspection door-tagnotice.
 - 6/22 Lawn maintenance monitoring.
- 7955 Required to submit lawn care plan

Total: 6

HAVENSHIRE

- 2437 July 27th deadline to have lawn brought into compliance.
- 2437 July 29th deadline to have tree branches trimmed from leaning over street Or have an appt for the tree to be serviced. If an appt cannot be acquired until after the 29th of July homeowner must communicate an update to PMSI no later than the 29th.
- 2437 7/6 Lawn maintenance lawn deteriorated since 6/22 inspection. lawn requires active maintenance water regularly. PMSI to send letter.

 $6/22 - (\text{door tag notice}) - \text{Tree side of property} - \text{trim branches that are leaned over into the street or have tree removed. PMSI to send letter re: tree. Lawn maintenance – appears dry not actively maintained.$

Resolved: 7/6: area corner of porch requires attention.

2437 – Required to submit lawn care plan

2439 – July 27th deadline to have lawn brought into compliance.

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7/6 – minimal upkeep of areas noted on door-tag-notice. PMSI to send letter. 6/22 – (door tag notice) – Lawn/weed maintenance. Decorative rocks weeds and grass growing through. Curbside decorative rocks consumed in weeds/tire ruts; decorative rocks driveway edge and side of porch are unkempt poor appearance.

Resolved: 7/6: Tree branches and shrubs requires pruning.

- 2436 7/6 Lawn maintenance if no noticeable improvement by next inspection PMSI to send letter; 6/22 – (door tag notice) – Lawn maintenance/treatment.
- 2436 Required to submit lawn care plan
- 2438 7/6 -Lawn maintenance-observable progress Consider Scott's turf builder rapid grass Sun & Shade mix 6/22 No change. Lawn maintenance requires active care PMSI to send letter placing homeowner on notice to address upper deck storage; lawn maintenance; downspout.
 6/3 (door tag notice) upper deck storage remove immediately; paint downspout rear of Unit to color of Unit by 8/31; 4/19 Upper deck storage monitoring
- 2438 Required to submit lawn care plan
- 2457 Rental Resolved: 7/6 6/22 Winter shovel side of Unit store out-of-sight; Upper deck sliding screen off track, replace on track or remove screen from upper deck store out-of-sight (monitoring). Resolved: 6/3; 4/19 front porch/side of front porch exterior storage. Winter apparatus shovels, brooms, ect, PMSI to send letter.
- 2459 -July 19th deadline to have areas of concern taken care of.
 - 7/6 lawn has dog urine burns spot.

6/22 – Lawn requires weed maintenance; decorative wooden landscape edging base of fence rails overgrown with grass and weeds.

7/6; 6/22 Feedback provided to resident noted areas needed to be addressed.

PMSI to send letter.

7/6 - patio pavers side of Unit overgrown with grass and weeds – *brought into compliance. Monitoring.* **2459** – Required to submit lawn care plan

- 2456– July 20th deadline to excess storage removed from upper deck. *House rules are available via PMSI/Brookshire webpage.*
- 2456 July 27th deadline to have lawn brought into compliance.

7/6** (PMSI); 6/22 – Upper deck storage – box. Lawn maintenance – poor condition; weeds growing between cracks of driveway extension; weeds growing alongside driveway extension. PMSI to send letter placing homeowner on notice to address upper deck storage; lawn maintenance.

Resolved: 6/22: 6/3 – (door tag notice) – upper deck storage – Christmas tree; Holiday lights – if not removed by next inspection fines to be assessed.

4/19 holiday lights strung across garage door. PMSI to send letter. PMSI emailed and mailed letter on 4/21/22

- 2456 Required to submit lawn care plan
- 2476 7/6 Sump pump Discharge monitoring

6/22 – Sump pump Discharge: Homeowner placed on final reminder notice re: discharge routed into guest parking – fines to commence. NO ADDITIONAL REMINDERS. Any subsequent occurrence despite date of infraction Unit will be fined. (monitoring).

Resolved: 6/22: 6/3 Sump pump discharging into guest parking. PMSI to send letter.

 2478 – 7/15 – sump pump discharge routed into guest parking. <i>fine assessed:sump pump discharge \$50-7/18</i> 7/6 – Sump pump Discharge – monitoring 6/29 – PMSI emailed and mailed letter to cease having discharge routed into guest parking 6/22 – Sump pump discharge routed into guest parking. No discharge from Unit can pool into guest Parking or the street: PMSI to send letter.
2477- Rental – July 13 th deadline to have areas of concern taken care of.
7/6 – Driveway has oil stains.
6/22 – (door-tag notice) – Decorative rocks along driveway edge grass/weeds growing through.
Must be maintained and neat in appearance. PMSI to send letter to homeowner.
2477 - Rental –Required to submit lawn care plan
2479 - 7/6 - Lawn maintenance - if no noticeable improvement by next inspection, PMSI to send letter.
Patio pavers stored on front porch – monitoring.
6/22 – (door tag notice) – Lawn requires maintenance.
Resolved: 6/22: 6/3 (door tag notice) Remove/store out of sight black trashbag on back porch; Back
door sliding screen requires repair. Please have screen repaired by Aug 15, 22 or you can remove the
sliding screen door storing it out-of-sight.
2479 –Required to submit lawn care plan
Total: 10

NORMANSHIRE

8045 – 7/6: (door tag-notice) Lawn maintenance – no noticeable progress. Water lawn regularly. 6/22 – Lawn maintenance – requires more than mowing. Monitoring. Next inspection if no improvement, door tag notice.

Resolved: 6/3 - 4/19 - Picture window - holiday decals. PMSI to send letter.

8043 - 7/6 – Lawn maintenance; other noted concerns on 6/22.

6/22 – (door-tag notice) – Downspout detached from Unit-and missing extension that flows water away from the structure. When extension is replaced, be sure to paint it the color of the Unit. Areas along driveway edge and curbside being consumed by grass and weeds.

7/6: 6/22 - Lawn maintenance - rake and remove excess grass clipping from lawn after each mowing (monitoring).

Resolved: 7/6 – 6/22 – Trashcan storage store out of sight except on day of collection. No additional reminders on trashcan storage. Front porch storage: cooler store out-of-sight. Resolved: 6/3 4/19 Upper deck charcoal grill; sliding glass door/ stationary door smeared with some sort of residue. PMSI to send letter.

- 8044 7/6: (door tag-notice) Lawn maintenance lawn is deteriorated. Landscape service does not water the lawn between scheduled services. Homeowner is responsible for maintaining the lawn between services.
- 8025 7/6 Patio pavers curbside require weed maintenance. If no improvement by next inspection, door-tagnotice reminder.
 Resolved: 6/3 4/19 — Front porch - Winter apparatus — shovel — store-out-of-sight.

8024- Rental – July 19th deadline to have areas of concern taken care of

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- 8024 Rental 7/6 Lawn maintenance progress, however the lawn requires active maintenance.
 6/22 Lawn maintenance requires more than mowing. PMSI to send letter to PM and Homeowner.
 6/3 Unit vacant
- 8024 Rental **–Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- 8022 -7/6 Lawn maintenance minimal progress if no measurable improvement by next inspection, PMSI to send letter.
 6/22 (door-tag notice) Lawn maintenance requires more than mowing
 6/3 Monitoring
- 8022 Required to submit lawn care plan.
- 7997 7/6 Lawn maintenance progress monitoring
 6/22 (door-tag notice) Lawn/weed maintenance –Lawn in poor condition. Requires active care and treatment.
- 7997 –Required to submit lawn care plan
- 7995 July 13th deadline to have areas of concern taken care of.

6/22 – Lawn maintenance – requires more than mowing. PMSI to send letter.

- 7995 **-Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- 7981- Rental July 13th deadline to have areas of concern taken care of
 6/22 Lawn maintenance requires more than mowing. PMSI to send letter.
 Resolved: 6/3 4/19 Upper deck holiday lights. PMSI to send letter.
- 7981 Rental **–Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **

7978 - Resolved: 6/3; 4/19 Upper deck miscellaneous items sodas

- 7965 7/6 No change Pavers/decorative rocks; Lawn maintenance lawn requires active maintenance more than mowing. If not response by next inspection PMSI to send letter.
 6/22 (door-tag notice) Pavers/decorative rocks along driveway edge requires restoration in poor condition. Remove or restore. Submit design review if the current design will be changed.
- 7963 7/6 Lawn/weed maintenance minimal progress. If no improvement by next inspection PMSI to send letter. 6/22 (door-tag notice) Lawn/weed maintenance –Lawn in poor condition. Requires active care and treatment. Base of shrubs consumed in grass and weeds require maintenance. Resolved 7/6: Note: next inspection check downspout. Resolved: 6/22: 6/3 (door tag notice) Trashcan storage. Resolved: 6/3; 4/19 Front porch Winter apparatus shovel store-out-of-sight.
- 7963 Required to submit lawn care plan
- <u>7964</u> 7/6 Lawn areas of concerns noted on 6/22 monitoring. 6/22 (door-tag notice) Lawn maintenance – requires active care/treatment. Planter box built around tree requires active maintenance – in poor condition; Decorative rocks along driveway edges requires weed maintenance.

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Total: 12

<u>ASTONSHIRE</u>

- 7958 7/6 Noted areas on 6/22 PMSI to send letter; 6/22 (door-tag notice) Lawn/weed maintenance; lawn poor condition. Mulch along driveway edge requires attention. Small boulders curbside of lawn overgrown by weeds/grass. Dead bush center of lawn bricks around the bush is overgrown by grass and weeds. Fallen tree branch lying in yard; Empty wooden flower pot front porch, either add an arrangement or store the pot out-of-sight.6/4 - paint downspout side of Unit to color of Unit by 8/31 Resolved: 6/3 - 4/19 – Curbside – protective bricks damaged (monitoring); picture window – damaged Blinds (monitoring); Side of Unit – trash bag (monitoring).
- 7960 –7/6 Will need to repair, remove, or replace damaged blind; 6/22; 6/3 Front window blinds damage.
- 7959 Lawn maintenance monitoring.
- 7961- Rental July 13th deadline to have areas of concern taken care of
 7/6 Lawn maintenance spoke with tenant. Provided lawn care tips. If not improvement by next inspection possible fine. 6/22 Lawn maintenance requires more than mowing. PMSI to send letter. Resolved: 6/3; 4/19 Upper deck vacuum cleaner store out-of-sight. Vehicle parked in driveway, *possibly* inoperable (monitoring). PMSI to send letter re: upper deck storage.
- 7961 Rental **–Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- 7974 7/6 Weeds growing underneath front step if no improvement by next inspection PMSI to send letter. 6/22 (door-tag notice) Weeds porch/ step area.
- 7975 7/6 Weed maintenance curbside/driveway if not removed by next inspection, PMSI to send letter; 6/22 - (door-tag notice) -Lawn/weed maintenance. Weed growing the crack of driveway/curbside.
- 7977 -7/6 Lawn/weed maintenance progress monitoring; Weed maintenance curbside/driveway if not removed by next inspection, PMSI to send letter; 6/22 (door-tag notice) Lawn maintenance/ care. Weed growing along driveway edge & corner of porch. Consult with neighbors that have nice a lawn for feedback/help. Lawn must show progress by next inspection (2wks). Homeowner contacted PMSI 6/4 re: update on lawn.
- 7977 Required to submit lawn care plan
- <u>7991</u> 7/6 Lawn/weed maintenance minimal progress; Downspout need to be painted color of Unit by August 31st 2022. If no noticeable progress by next inspection, PMSI to send letter; 6/22 – (door-tag notice) – Lawn/weed maintenance/care. Lawn requires more than mowing. Lawn must show progress by next inspection (2wks).
- 7991 Required to submit lawn care plan
- 8020 Resolved: 7/6: 6/22 (door-tag notice) Lawn small boulders base of tree overgrown by weeds/grass. Remove the boulders or make neat in appearance. Resolved: 6/3 - 4/19 Picture window holiday light. PMSI to send letter.

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8021 - Rental – July 14th deadline to have areas of concern taken care of.

8021 - Rental $-7/6 - \frac{\text{All noted}}{\text{areas of concern date } 6/22.}$

6/22 – (door-tag notice) – Lawn/weed maintenance/care. Lawn requires more than mowing. Areas of lawn brown, possibly due to lack of watering. Decorative rocks along driveway edge overgrown with weeds – remove or restore. PMSI to send letter to PM and homeowner.

8038 - Resolved: 6/3 - 4/19 - Rear of Unit excess storage. Store out-of-sight. PMSI to send letter.

8040 - Rental – July 14^{th} deadline to have areas of concern taken care of.

8040 - Rental – 7/6 – Lawn/weed maintenance – monitoring; 6/22 – (door-tag notice) – Lawn/weed maintenance/care. Lawn requires more than mowing. PMSI to send letter to homeowner.

8041 – 7/6 Lawn maintenance – patch of lawn backyard outside of fence requires maintenance. If no response by next inspection – door-tag-notice; 6/22 – Lawn/weed maintenance - monitoring

8039 - Resolved: 6/3 - 4/19 Back yard dispose of all boxes/trash piled in back yard. PMSI to follow-up

Total: 11

BROOKSHIRE LP

- 2598 7/6 Easement area adjoining property not being maintained, as in previous years. Please reference the HOA landscape maintenance standards.
- 2596 Rental July 14th deadline to have areas of concern taken care of.

7/6 – Lawn in deteriorated condition. *Fines to be assessed on 7/15*

6/22 – Lawn maintenance – requires more than mowing. PMSI to send letter to realtor and homeowner.

6/3 - For Sale

- 2596 Rental **–Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- 2580 July 27th deadline to have lawn brought into compliance and have tree branches trimmed from roadway. 2580 7/6 No change PMSI to send letter.

6/22 - (door-tag notice) - Lawn care and treatment; lawn practically dead; Tree - trim branches that extend beyond the lawn.

Resolved: 7/6: 6/22: Exterior storage: bag of ice melt front porch. Resolved: 6/22: 6/3 (door tag notice) Trashcan storage.

- 2578– July 27th deadline to have lawn brought into compliance.
- 2578 7/6 Lawn maintenance: minimal improvements; Lawn not actively maintained; excessively dry, does not appear to be watered regularly. Boulders curbside overgrown with weeds and grass. PMSI to send letter.

6/22 - (door-tag notice) - Lawn care/maintenance: makeshift planter box corner of porch overgrown with grass/weeds; lawn requires active treatment.

2560 - 7/6 - (door-tag-notice) –Mulch along driveway edge must be free of weeds/grass. Front porch storage – empty flower pot; bag of wooden chips/mulch.

6/22- Mulch? Around base of tree overgrown with grass requires attention. If no action by next Page ${\bf 12}$ of ${\bf 18}$

inspection – door tag action notice to be posted. Resolved 7/15: Area base of tree (mulch?) overgrown with grass/weeds

- 2558 7/6 Lawn/weed improved monitoring. 6/22 – (door-tag notice) – Lawn/weed maintenance/care.
- 2540 7/6 (door-tag-notice) Storage side of Unit Although it is outdoor furniture, Any type of storage, not aligned with the house rules, cannot be visible from the street. Possibly have a gate installed. Lawn requires active weed maintenance gravel along driveway edge must be kept free of weeds/grass. Overall, the lawn is improving quite nicely.

6/22 - (door-tag notice) - Lawn/weed maintenance/care. Areas curbside and along the driveway edge. 6/22; $6/3 - \text{Parking violation} - \text{red Nissan Pathfinder parked on front lawn; red truck parked in driveway cannot extend into the road (monitoring).$

- 2540 –Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. ** New ownership.. Reference resale certificate for areas of concern pertaining to property.
- 2538– July 27th deadline to have lawn brought into compliance.
- 2538 7/6 Lawn/weed maintenance. Lawn not actively maintained. PMSI to send letter.
 6/22 (door-tag notice) Lawn/weed maintenance/care. Area at corner of porch and area of driveway extension near the porch requires attention.
 Resolved: 6/22: 6/3 Pavers around storm drain to be removed as part of asphalt repair to allow proper channeling of drainage. PMSI to send letter.
- 2538 Required to submit lawn care plan
- 2522 7/6 (door-tag-notice) Lawn/weed maintenance. If no improvement by next inspection, PMSI to send letter.
- 2520 Resolved 7/15: 7/6 (door-tag-notice) Clean chalk and/or white residue from side of Unit.
- 2502 6/22 Lawn very nicely manicured. Property well maintained. Thank you Mr. Green!

2500 – 7/6 (door-tag-notice) progress; 6/22 – Lawn maintenance – requires more than mowing. Curbside areas of the lawn requires attention. Monitoring. Next inspection if no improvement, door tag notice.
 7/6 Resolved: Area corner of porch requires active maintenance currently boulders are semi-overgrown with grass/weeds

2482 Rental – 7/6 – Progress observed. Lawn-maintenance: Monitoring.

Resolved: 7/6 - 6/22 same item on upper deck from 6/4 inspection. PMSI to send letter to homeowner. boulders along the driveway extension overgrown with grass. Remove or bring this Area into compliance. Possibly consider another style barrier? Not sure, However the area must be neat in appearance currently poor appearance. Weed growing through D-1 gravel curbside. 6/4 Upper deck storage (monitoring).

- 2482 Rental –Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- 2480 July 27th deadline to have lawn brought into compliance.

2480 - 7/6 - Lawn/weed maintenance. Lawn requires more than mowing. Dry; minimal care/treatment. PMSI Page **13** of **18**

to send letter.

6/22 – (door-tag notice) – Lawn/weed maintenance/care. Lawn in poor condition. Lawn requires more than mowing. Areas of lawn brown, possibly due to lack of watering. Lawn must show progress by next inspection (2wks)

Resolved: 6/22: 6/3 (door tag notice) Trashcan storage (spoke with Unit resident provided reminder).

<u>2460/2442</u> – Both Homeowners placed on notice that the gate must be kept closed if not actively accessing the side/rear of the Units.

6/22 – gate closed – continue to monitor; 6/4 – gate partly open. *Potential fine pending*; 6/3 (monitoring); 4/19 – Fence – gate remains open – storage side of Unit can be seen from street. Keep gate closed or remove items from side/rear of unit to not be seen from street. PMSI to send letter.

2442– July 20th deadline to have excess storage removed from upper deck noted on 7/6.

- 7/6 – Charcoal grill/ bag of charcoal; bag of dog food upper deck – PMSI to send letter. 7/6 – No change – *fine to be assessed \$100.00* (exterior storage front porch deadline July 5th). PMSI to

send fine notification to include next tier in the fine process which is \$200.

- 7/6; Lawn maintenance noticeable progress. (monitoring);
- 7/6 Pavers driveway extension pavers acceptable remove weeds/grass growing between the pavers. 2442 – July 14th deadline to have areas of concern taken care of.
 - Pavers at the front walk remain in very poor condition. Overgrown with weeds/grass.

6/22 – Lawn maintenance – requires more

than mowing; Carryover issue from last season: repair/ restore/remove patio pavers. Currently pavers are consumed by overgrown weeds/grass/dirt/mud. PMSI to send letter.

6/22 -no change-*Fine to be assessed \$50*.; 6/3; 4/19 - Front porch/upper deck - miscellaneous storage; Non-USA flag to be removed. PMSI to send letter.

PMSI emailed homeowner, 4/22/22; however did not address excess storage.

4/19: Other issues to be addressed: Unapproved shed. Carryover issue from last season: must make arrangements to repair/restore/remove patio pavers. Currently pavers are consumed by overgrown weeds/grass/dirt/mud. **Deadline July 1**st.

- 2442 –Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- <u>2440- Rental</u> 7/6 Upper deck storage water cooler; weeds going underneath porch monitoring.
 7/6 Lawn lawn excessively watered where water is streaming down the street passing several Units, causing deep water puddles. PMSI to notify homeowner.

6/22 (door-tag-notice) Lawn observable progress. Decorative rocks along driveway edge remove weeds. PMSI to send letter to homeowner.

Resolved: 6/22: 6/3 (door tag notice) Grill cover to be neatly stored on grill when not in use or store the cover out of sight.

6/3 – Driveway – oil stains – must be taken care of by Aug. 31.

Resolved: 6/3; 4/19 upper deck holiday lights. Fined 3/22 for not removing holiday decoration. \$100 fine to be assessed. PMSI to send 2^{nd} fine notice.

- 2440 Rental Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- 2418 Resolved 7/6: 6/22 Clean the chalk and/or painted letters "ND" from front surface of unit below Unit numbers.

- 2400 6/22 Lawn very nice and weed free. Property well maintained. Thank you!
- 2386 6/22 Lawn very nicely manicured. Property well maintained. Thank you!
- 2384 7/6 –Lawn remains in poor condition; no progress PMSI to send letter. 6/22 (door-tag notice) Lawn requires active maintenance. Lawn in poor condition. Rake excess grass clippings after each mowing. Resolved 7/15: 7/6 (door-tag-notice) Trashcan storage no additional reminders; Blue 5gal bucket front walk store out-of-sight,
- 2366 7/6 Lawn maintenance (monitoring) if no progress by next inspection PMSI to send letter. 6/22 – (door-tag notice) Lawn/weed maintenance. Lawn in poor condition.
- 2364 7/6 1 lawn maintenance (monitoring) if no progress by next inspection contact homeowner.
- 2346 7/6 Lawn flower bed area corner of front porch be mindful of the weeds (monitoring).
 6/22 An amazing improvement! Well done! Keep up the good lawn care. Make sure the D-1 gravel remains free of weeds and grass. Excellent! The property is also well maintained. Thank you!
- 2324 7/6 active progress (weeds) Thank you!; 6/22 Weed maintenance (monitoring).
 Resolved: 7/6: 6/22 weeds curbside driveway removed. Weeds around manhole in front of driveway please weed wack this area keeping it neat in appearance.
- 2322 Rental 7/6** (PMSI); 7/6 No change. Must rake grass clipping after mowing and must clean up the grass clipping scattered into the street.
 6/22 (door-tag notice) Lawn/weed maintenance/care. Lawn in poor condition. Excess grass clippings from mowing needs to be swept and/or rake from the lawn, as well as the clippings scattered into the street needs to be cleaned up. PMSI to send letter.
 6/3:miscellaneous storage upper deck/front porch/driveway (monitoring).
- 2308 7/6 Lawn water regularly if no progress by next inspection PMSI to send letter; 6/22 (door-tag notice) Lawn care lawn appears extremely dry. Water regularly.
- 2306 7/6 Lawn has improved since last inspection! Continue to water regularly and treat the weeds.
 6/22 (door-tag notice) Weed maintenance. Lawn overall good condition.
- 2290 7/6 (door-tag-notice) Lawn area corner of porch overgrown with weeds; downspout extension missing. Replace/paint color of Unit. Paint code via PMSI.
- 2288 7/6 Lawn progress. Continue to water regularly. Boulder corner of driveway edge and manhole overgrown with grass – please make these areas neat in appearance; 6/22 – (door-tag notice) – Lawn care – lawn appears extremely dry curbside. Ensure lawn is equally watered.
- 2272 7/6 Tremendous progress! Lawn looks very well maintained and cared for; 6/22 Lawn maintenance monitoring.
- 2266 7/6 July 19th deadline for lawn to show some level of progress.
 - 6/22 Lawn completely deteriorated. PMSI to send letter.

2266 **-Required to submit lawn care plan. ***Note lawn care service will be hired if lawn has not shown* Page **15** of **18**

progress by July 1st. **

- <u>2264 Rental</u> 7/6 July 19th deadline for lawn to show some level of progress.
 6/22 (door-tag notice). Lawn in poor condition. PMSI to send letter.
- 2265 7/6 July 19th deadline for lawn to show some level of progress.
 7/6 Shrubs, trees, bushes requires pruning/trimming. All are unkempt.
 6/22 JVG 270 Toyota Echo to be impound due to excessive guest parking use. Fines to be assessed if continue use. Lawn poor condition. PMSI to send letter.
- 2265 **-Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- 2260 6/22 Lawn of the month
- 2258 7/6 Lawn monitoring.
 6/22 (door-tag-notice) Lawn care/maintenance. Spoke with homeowner neighbor agreed to assist with lawn. Homeowner is responsible for lawn, not her neighbor. Exterior storage cooler rear of Unit. Store out-of-sight.
- 2263 6/22 Lawn very nice and weed free. Property well maintained. Thank you! Resolved: 6/3; 4/19 Front porch broom storage.
- 2259 7/6 Lawn/weed maintenance no observable progress; exterior storage piled side Unit (inflatable water tubes/kayaks) PMSI to send letter.
 6/22 (door-tag notice) Lawn/weed maintenance. Lawn in poor condition. Progress must be observed by next inspection 2wks. Complaint of on-street parking. Discontinue parking on the street for any length of time (residents or guest no on-street parking).
 Resolved: 7/6: 6/22 Entryway window remove storage from window or lower blind so that storage in window cannot be seen from the street. Child's shovel, store out-of-sight.
 Resolved: 6/22 6/3 cooler side of porch.; 6/3 miscellaneous items stored in front window. 6/22; 6/3; 4/19 monitoring.
- 2257 6/22 Very nice lawn. Great job on maintaining the area base of the tree.
- 2254 7/6 Trashcan storage (monitoring).
 7/6 observable progress; 6/22 Lawn care: water regularly. Lawn appears dry in certain areas.
- $2253\,$ 6/22-Lawn of the month
- 2251 7/6 Lawn/weed maintenance no observable progress. All areas of concerns noted on door-tag-notice remain active. PMSI to send letter.

6/22 - (door-tag notice) Lawn/weed maintenance. Lawn in poor condition. Progress must be observed by next inspection – 2wks. Flower pot corner of porch – add flowers or a decorative arrangement, otherwise store the flower pot out-of-sight. Remove pet line from inside front door. Pet is not allowed to be tethered to the Unit and/or landscaping.

2251 – Required to submit lawn care plan

2252 - Resolved: 6/3; 4/19 Front porch window water bottles; upper deck miscellaneous storage.

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- 2248 7/6; monitoring Note: white decorative rocks be mindful of weeds/grass likely to encroach;
 6/22 Lawn active care/maintenance in progress. Monitoring.
 Resolved: 6/22 6/3 trash bag of grass curbside. Monitoring,
 Resolved: 6/3 4/19 Upper deck miscellaneous storage.
- 2248 –Required to submit lawn care plan. **Note lawn care service will be hired if lawn has not shown progress by July 1st. **
- 2246- Rental 7/11 spoke with tenant provide lawn care tips.7/6 monitoring; 6/22 lawn care monitoring
- 2247 7/6; 6/22 Lawn/weed maintenance monitoring. Resolved: 7/6 – 6/22 (door tag-notice) Trashcan storage – no additional reminder
- 2245 7/6 Lawn maintenance area at corner of porch requires attention; empty flower pots on front porch; storage ladder stored side of Unit. If no progress by next inspection, PMSI to send letter.
- 2242 7/6 D-1 gravel being overgrown with weeds. If no progress by next inspection, PMSI to send letter.
 6/22 (door-tag-notice). Well manicured lawn. Make sure the D-1 gravel is free of weeds and grass. The property is also well maintained. Thank you!
- 2240 7/6 Lawn/weed maintenance no observable progress lawn in very poor /deteriorated condition.
 PMSI to send letter.
 Tree branches requires trimming; shrubs, bushes, trees requires trimming/pruning.
 6/22 (door-tag-notice). Lawn/weed maintenance. Lawn in poor condition. Progress must be observed by next inspection 2wks.
 Resolved 7/6: 6/22 Remove pet line from tree. Pet is not allowed to be tethered to the Unit and/or
- 2241 7/6 Lawn/weed maintenance. Lawn requires active maintenance. If no improvement by next inspection, door-tag-notice.
- Total: 40

XXXX – Required to submit lawn care plan **No later than April 29, 2022**

DUNCANSHIRE

- **2309** Did not submit lawn care plan
- 2401– Did not submit lawn care plan
- 2425 Rental Rcvd: 7/1/22 (Grass and Lean Lawn care service)
- 2447 Rental Rcvd: 5/2/22

landscaping.

- 2465– Did not submit lawn care plan
- 2487 Rental Did not submit lawn care plan
- 2503-Rcvd: 4/14/22

LOCHENSHIRE

- 2482 Rental Did not submit lawn care plan
- 2480 (will need to resubmit design reviews) Did not submit lawn care plan
- 2483 Did not submit lawn care plan
- 2443 Did not submit lawn care plan
- 2440 Did not submit lawn care plan

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HILLSHIRE

7989 - Did not submit lawn care plan

7955 - Did not submit lawn care plan

HAVENSHIRE

- 2436 Did not submit lawn care plan
 2438 Did not submit lawn care plan
 2437 Reported a lawn care plan was submitted (4/27 to PMSI)
 2456 Did not submit lawn care plan
 2459 Revd: 6/30/22
 2477 Rental Did not submit lawn care plan
- **2479 -** Rcvd: 4/26/22

NORMANSHIRE

- 8044 Rcvd hired landscape service to maintain lawn.
- 8024 Rental Did not submit lawn care plan
- 8022 Did not submit lawn care plan
- **7997** Did not submit lawn care plan
- 7995 Did not submit lawn care plan
- 7981 Rental Did not submit lawn care plan

7979

- 7963 Did not submit lawn care plan
- **7964 -** Rcvd: 4/27/22

ASTONSHIRE

- 7961 Rental Did not submit lawn care plan
- 7977 Rcvd: 4/15/22
- 7991 Did not submit lawn care plan

BROOKSHIRE

- 2596 Rental Did not submit lawn care plan
- 2540 Did not submit lawn care plan
- 2538 Did not submit lawn care plan
- 2482 Rental Reported a lawn care plan was submitted (6/27 email to PMSI)
- 2442 Did not submit lawn care plan
- 2440 Rental Did not submit lawn care plan
- 2364 Rental
- 2346 Rcvd: 4/27/22
- 2306 Did not submit lawn care plan
- 2266 Rcvd: 5/4/22
- **2265** Rcvd: 4/28/22
- 2257
- 2253 Provided lawn care tips during HOA meeting
- 2251 Did not submit lawn care plan
- 2248 Did not submit lawn care plan
- 2247
- 2241
- 2239

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