

**Westpark Owners' Association
Board of Directors Meeting Minutes
April 7, 2022**

Called to order at 6:06pm

Present: Board members Melissa Johnson, Heather O'Connell, Ken Pugh, Zachary Hundrup, Paul McGee (zoom); PMSI Representative Christina Jones.

Agenda Approval: The agenda was approved as presented by a motion duly made (Melissa) and seconded (Zach).

Review of Previous Board meeting Minutes: The March 3, 2022 meeting minutes were unanimously approved as corrected (two typos) by a motion duly made (Paul) and seconded (Zach).

Financial Report: The March 31, 2022 income and expense statement and balance sheet were provided for review. Management was asked to look into certificate of deposit options. Board members receive a complete financial statement monthly via email.

Unfinished Business:

Community Inspection – Completed April 5, 2022, two trashcan letters sent. Management was directed to send letter to 5833 BBL regarding ATV trailer stored on side of house, not being used.

Neighbor Concerns – 5749 YCL resolved; 5893 KFL split rail fence post damaged sidewalk snow clearing will be repaired by vendor this Spring; 5622 BBL Board will monitor on-street parking of RV.

Trails - A list of questions to submit to the attorney is still pending.

5647 KFL submitted appeal for denial of request to install 6-foot fence inside of the existing 4-foot fence along the trail. It was agreed, due to language in Declaration, the board unfortunately does not have a choice on this request. Board must enforce declaration as written.

New Business:

Annual Garage Sale – The annual garage sale was scheduled for June 11th.

Annual BBQ – The annual community BBQ was scheduled for June 15th, 6pm. Due to Alaska summer weekend schedules, the Board decided to try a weekday date this year.

Officer Assignment/Design Review Committee Reaffirmation – By unanimous agreement, the following officers were selected: President, Melissa Johnson; Vice President, Paul McGee; Secretary, Heather O'Connell; Treasurer, Zachary Hundrup; Directors at Large Ken Pugh and Ray Hickel. The members of the Architectural Review Committee were reaffirmed (Tom Kuckertz, Adam Hays, Troy Geest, Eben McWilliams).

Outstanding Design Review Application – There were no outstanding design review applications.

Other Business:

There are contractor signs hanging up on various stop signs. Melissa will contact the contractors to request they remove the signs.

Paul has a gate down from high winds over winter. As soon as weather permits, he will have it taken care of.

Next Meeting – The next Board meeting will be May 4th, 6:00 pm (first Wednesday of the month thru August). After August, the meeting schedule will go back to first Thursdays.

There being no further business to discuss, the meeting was officially adjourned at 7:04pm by a motion duly made (Paul) and seconded (Zach).