

# Turnagain Village Homeowners Association

## Design Review Guidelines

**General Rule:** A Design Review Application must be submitted and approved before making any exterior modifications to the buildings or grounds. Failure to obtain prior approval may result in a \$500 fine.

Owners are reminded there is an approximate, minimum 17-foot strip of common area at the rear of each property that must be left undeveloped and not used for storage. This common area belongs to the Homeowners Association and is not part of any homeowners' lot.

**Design Review Required:** All exterior changes/modifications/additions to the exterior of the building. This includes outdoor lights, security systems, digital door locks, video doorbells, garage door keypads, paint color change, satellite dishes, Trex, etc.

If satellite dishes are installed on roofs, owner assumes responsibility for roof maintenance for affected portion of roof.

All landscaping changes (does not include planter boxes or hanging baskets). This includes both front and back yards.

Portions of the front lawns shall not be removed without specific, written authorization from the homeowners' association.

**Design Review Required, But Pre-Approved:** Some modifications have been pre-approved if the owner utilizes the pre-approved item. Examples of these are specific storm doors and specific outside lighting with built-in motion sensor. Contact the management office for specific details.

**Maintenance:** Certain changes are considered maintenance and do not require a design review application. Examples of maintenance would be touch-up of exterior paint with same colors and any outside maintenance/repair involving replacement with the same materials, within the same footprint, that does not change the appearance. When in doubt, it is always safest to ask first.

Design review applications are available by contacting the management office at [info@pmsialaska.com](mailto:info@pmsialaska.com) or 562-2929, or by visiting [pmsialaska.com/turnagainvillage](http://pmsialaska.com/turnagainvillage).

OFFICE USE ONLY:  
CHECK IF SPECIAL FORM  
REQUIRED: \_\_\_\_\_

**Design Review Submittal**  
OFFICE USE ONLY:      OFFICE USE ONLY:  
CHECK IF SPECIAL FORM      ACCOUNT NUMBER:

OFFICE USE ONLY:  
ACCOUNT NUMBER: \_\_\_\_\_  
SUBMITTAL TAKEN BY: \_\_\_\_\_

REQUIRED: \_\_\_\_\_      SUBMITTAL TAKEN BY: \_\_\_\_\_

**NAME OF ASSOCIATION: TURNAGAIN VILLAGE HOMEOWNERS ASSOCIATION**

**HOMEOWNER DATA:**

PROPERTY LOCATION: \_\_\_\_\_  
(Street Address)

NAME: \_\_\_\_\_

OFFICE: \_\_\_\_\_ • HOME: \_\_\_\_\_ • FAX: \_\_\_\_\_ • CELL: \_\_\_\_\_

\*EMAIL: \_\_\_\_\_ Preference of Contact: \_\_\_\_\_

\*All correspondence will be sent via email unless otherwise noted.

**PROJECT TYPE AND DESCRIPTION:**



• SHED \*   • FENCE \*   • LANDSCAPE \*   • PAINT COLOR   • SATELLITE DISH \*   • DECK \*   • OTHER \*\*

DESCRIPTION OF PROJECT – BE SPECIFIC – LACK OF INFORMATION CAN DELAY YOUR REQUEST. LIST SIZES, HEIGHTS, MATERIAL TYPES, LOCATIONS, ETC. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submit to:**

Property Management Services, Inc (PMSI)  
Mail: PO Box 92130, Anchorage, AK 99509-2130  
In person: 601 W 41st Avenue, Suite 201, Anchorage, AK 99503  
Fax: 907-562-3550 Email: drs@pmsialaska.com

**Owner Please Read and Sign:**

I have read and understand the Declaration of my owners association and, to the best of my knowledge, this submittal complies with those requirements. If applicable, construction completion will be within one summer construction season, no later than \_\_\_\_\_.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

**\* Requires As-built**

**\*\* May require As-built**