

**BOSTON SQUARE CONDOMINIUM ASSOCIATION**

**DESIGN REVIEW REQUEST**  
**(Existing Home)**

This form must be completed and submitted with all plans for which design review is required. Please provide the following information.

NAME: \_\_\_\_\_ LOT NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONES:  
DAYS: \_\_\_\_\_ EVENING \_\_\_\_\_ FAX \_\_\_\_\_

EMAIL: \_\_\_\_\_

Review the choices of design review requests below and check the most appropriate box. **Pay close attention to the detailed information provided with each box.** This information tells you what must be included with your submittal in order for your request to be deemed "complete". **Incomplete submittals will result in design review delay.**

- Fences - **Provide as-built survey** with proposed fencing drawn in. Provide material type (chain link is prohibited). Insure that the fence does not exceed 6-foot height restriction. Indicate how the fence will be finished (painted to match the home, stained, etc).
- Landscaping, Changes - Provide drawing indicating changes/additions. (Depending on extent of changes/additions, this may be an informational submittal only).
- Painting - **Provide a color sample at least 2 feet by 2 feet, applied to the side of your house, for all proposed colors (body, trim, doors) and clearly outline color scheme.** Provide name of contractor, start date and completion date. **Your subdivision has a pale / pastel / natural tones color pallet, even if the color is on the "approved" list, you must still provide a sample and the name and code of the color selected.**
- Decks, New or Extensions - **Provide as-built survey** with proposed location of deck clearly marked. Indicate material type, dimensions, detail work (railings, built-in benches, built-in flower boxes, hot tubs, etc).
- Additions to Home - Provide as-built drawing, architectural drawings, and description of add-on. Be sure to detail windows, doors, material types, exterior painting, start-up and completion dates.
- Other, Waiver Request - \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(If this is a waiver request, provide detailed explanation as to why you feel a waiver is appropriate).

**Over, please**

**To speed up the review process**, make sure you have all required information included with your submittal. You may deliver your **complete** submittal to the management office;

Email: [info@pmsialaska.com](mailto:info@pmsialaska.com)  
Fax: (907) 562-3550  
Hand delivery: 601 W 41<sup>st</sup> Avenue, Suite 201

Please remember that the Design Review Committee's review is limited to examinations of the request to ensure compliance with the Association's covenants. No compliance or non-compliance with Municipal, State, or national building codes and standards is implied by this approval. It is the responsibility of each individual homeowner to ensure compliance with such codes.

The Association strongly recommends the use of properly licensed, insured and, if applicable, bonded contractors.

BOSTON SQUARE CONDOMINIUM ASSOCIATION

RESOLUTION 2018-1

DRIVEWAY STANDARDS

On February 27, 2018 the Board of Directors for Boston Square Condominiums adopted a standard for driveway expansions.

Prior to the transition from developer (Declarant) to homeowner control, driveways were allowed to be expanded using gravel surface installation. After transition, the Board of Directors required that asphalt be used in the expansion of the driveway.

Over the years the gravel expansions have deteriorated and are no longer easily distinguishable from the lawn areas. In an effort to provide uniformity, ease of maintenance and a single standard, the Board of Directors has issued this directive.

All driveway expansions must be asphalt surface expansion. Driveways that currently have graveled extensions need to have been asphalted within the next 2 years. This means that all owners must be in conformity with this standard prior to April 2020.

Beginning immediately, gravel and brick may only be used as decorative landscape edging. These items cannot be used for parking as a driveway extension.

In addition to the directive, regarding surface, the Board is setting the width of the driveway expansion. Driveways may not be wider than the home.

Please note:

- Owners who are required to asphalt their expansion, must submit a design review form along with a drawing of the location of the expansion and material being used. The width of the driveway must be marked on the drawing; the width of the expansion must also be marked on the drawing. Only black asphalt is allowed.
- Owners wishing to expand their driveway must submit a design review form along with a drawing of the location of the desired expansion and material being used. The width of the driveway must be marked on the drawing; the width of the expansion must also be marked on the drawing. Only black asphalt is allowed.

This Resolution is approved and enforceable.