2010-068362-0

Recording Dist: 301 - Anchorage 12/17/2010 11:55 AM Pages: 1 of 74

- ANCHORAGE RECORDING DISTRICT -

# **DECLARATION**

# FOR

# KELSO MANOR

### Return To:

John H. Tindall, Esq. Tindall Bennett & Shoup, P.C. 508 W. Second Avenue, Third Floor Anchorage, Alaska 99501

# TABLE OF CONTENTS

# ARTICLE 1. <u>DEFINITIONS</u>

Section 1.1.	ACT	1
Section 1.2.	AFFILIATE OF DECLARANT	1
Section 1.3.	AHFC	2
Section 1.4.	ALLOCATED INTERESTS	2
Section 1.5.	ASSOCIATION	2
Section 1.6.	BYLAWS	2
Section 1.7.	COMMON ELEMENTS	2
Section 1.8.	COMMON EXPENSES	3
Section 1.9.	COMMON EXPENSE LIABILITY	3
Section 1.10.	COMMON INTEREST COMMUNITY	3
Section 1.11.	DEALER	3
Section 1.12.	DECLARANT	3
Section 1.13.	DECLARATION	3
Section 1.14.	DEVELOPMENT RIGHT	3
Section 1.15.	DIRECTOR	4
Section 1.16.	DISPOSE	4
Section 1.17.	DOCUMENTS	4
Section 1.18.	ELIGIBLE INSURER	4
Section 1.19.	ELIGIBLE MORTGAGEE	4
Section 1.20.	EXECUTIVE BOARD	4
Section 1.21.	FHLMC	5
Section 1.22.	FNMA	5
Section 1.23.	IMPROVEMENTS	5
Section 1.24.	IDENTIFYING NUMBER	5
Section 1.25.	LIMITED COMMON ELEMENTS	5
Section 1.26.	MAJORITY OF UNIT OWNERS	5
Section 1.27.	MANAGER	5
Section 1.28.	NOTICE AND COMMENT	6
Section 1.29.	NOTICE AND HEARING	6
Section 1.30.	PERSON	6
Section 1.31.	PLANS	6
Section 1.32.	PROPERTY	6
Section 1.33.	PURCHASER	6
Section 1.34.	RESIDENTIAL PURPOSES	7
Section 1.35.		7
Section 1.36.		7
Section 1.37.		7
Section 1.38.		8
Section 1.39.		8
Section 1.40.		8
Section 1.41.	UNIT OWNER	9

Declaration for Kelso Manor Page i



2 of 74 2010-068362-0

ARTICLE 2.	NAMES OF THE COMMON INTEREST COMMUNITY AN	D
	ASSOCIATION	
	1. COMMON INTEREST COMMUNITY	_
Section 2.	2. ASSOCIATION	. 9
ARTICLE 3.	DESCRIPTION OF REAL ESTATE	
ARTICLE 4.	PERSONS SUBJECT TO DOCUMENTS AND THE ACT	
Section 4.	1. COMPLIANCE WITH DOCUMENTS	. 9
	0.00000 733300 75000	10
ARTICLE 5.	NUMBER OF UNITS, UNIT IDENTIFICATION, AND	
	UNIT BOUNDARIES	
Section 5.	1. NUMBER OF UNITS	10
Section 5.	2. UNIT IDENTIFICATION	10
	3. UNIT BOUNDARIES	10
Section 5.	4. INCONSISTENCY WITH PLANS	
	SPECIAL DECLARANT RIGHTS AND DEVELOPMENT	
	RIGHTS	
Section 6.	1. SPECIAL DECLARANT RIGHTS	11
	2. SEPTIC TANK AND SYSTEM AS	
	SPECIFIC IMPROVEMENT	12
Section 6.1	NO INTERFERENCE WITH SPECIAL	12
	DECLARANT RIGHTS	12
Section 6.4	PERSONAL PROPERTY OF DECLARANT	
Section 6.	DECLARANT'S EASEMENT FOR	14
	CONSTRUCTION	1 2
Section 6.6	S. SALES ACTIVITIES	13
Section 6.7	UNIT OWNERSHIP BY DECLARANT	10
Section 6.8	B. DECLARANT CONTROL	10
Section 6 9		
Section 6.1	.0. LIMITATIONS	15
Section 6.1	1. CONSTRUCTION OF MAILBOXES	15
Section 6.1		15
Section 6.1	3. CONFLICT	15
bection 0.1	5. CONFEICT	12
ARTICLE 7.	LLOCATED INTERESTS	
Section 7.1	. TABLE OF ALLOCATED INTERESTS	16
Section 7.2		16
Declaration for Kelso Man Page ii	or	



		(a)Votes	16 16		
ARTICLE 8.	COMM	ON EXPENSE ASSESSMENT AND COLLECTION			
Section	8.1.	COMMON EXPENSE APPORTIONMENT	16		
Section	8.2.	PURPOSE OF ASSESSMENTS			
Section	8.3.	APPORTIONMENT OF COMMON EXPENSES			
		TO LESS THAN ALL UNITS			
Section		LIEN			
Section	8.5.	ADOPTION AND RATIFICATION OF PROPOSED BUDGET			
Section	8.6.				
Section	8.7.	CERTIFICATION OF UNPAID ASSESSMENTS	20		
Section	8.8.	COMMON EXPENSES TO BE PAID MONTHLY	20		
Section	8.9.	· ···· -			
Section	8.10.	ACCELERATION			
Section	8.11.	. COMMENCEMENT OF ASSESSMENTS			
Section		NO EXEMPTION FROM COMMON EXPENSES .			
Section	8.13.	PERSONAL LIABILITY FOR ASSESSMENTS	22		
ARTICLE 9.	MAIN	TENANCE AND REPAIR			
Section	9.1.	UNITS	22		
Section	9.2.	COMMON ELEMENTS	22		
Section	9.3.	LIMITED COMMON ELEMENTS 2			
Section	9.4.	FENCES AND FENCING 2			
Section	9.5.	RIGHT OF ACCESS 2			
Section	9.6.	NEGLIGENCE	23		
ARTICLE 10.	CONV	EYANCE OR ENCUMBRANCE OF COMMON			
	<u>elem</u>	<u>ents</u>			
		UNIT OWNER AGREEMENT			
		RECORDATION OF AGREEMENT			
		CONTRACTS BY THE ASSOCIATION			
Section	10.4.	UNIT INTEREST IN THE COMMON			
		ELEMENTS	25		
ARTICLE 11.	RESTI	RICTIONS ON USE, OCCUPANCY, AND			
	<u>alien</u>	NATION			
Section	11.1.	SINGLE-FAMILY RESIDENCE	25		
Section	11.2.	NUISANCES	25		
Section	11.3.	WASTE REMOVAL	25		
ration for Kelso	Manor				

Declar Page iii



Section	11.4.	VEHICLE RESTRICTIONS	25			
		SNOWMOBILES				
		. SIGNS				
Section	11.7.	PET REGULATIONS				
Section	11.8.	PRESERVATION AND CLEANLINESS				
Section	11.9.	BUSINESS ACTIVITY	27			
Section	11.10.	TIME SHARING PLAN	27			
Section	11.11.	UNIT LEASING	27			
		HOLD HARMLESS AND INDEMNIFICATION .				
ARTICLE 12.	EASE	MENTS, COVENANTS, AND LICENSES				
		GENERAL				
		UNIT OWNERS' EASEMENTS	28			
Section	12.3.	LIMITATIONS ON UNIT OWNERS'				
		EASEMENTS	29			
ARTICLE 13.	IMPR	OVEMENTS AND ADDITIONS				
Section	13.1.	PERMITS	29			
		NO LIABILITY				
		DECLARANT RIGHTS				
50002011	13.3.		50			
ARTICLE 14.	<u>AMEN</u>	<u>DMENTS</u>				
Section	14.1.	GENERAL	30			
Section	14.2.	SPECIAL DECLARANT RIGHTS	30			
Section	14.3.	CONSENT OF MORTGAGE HOLDERS	30			
ARTICLE 15.	AMEN.	DMENTS TO BYLAWS				
10mmar	2205	DOTTON OF WORMS CHIE				
ARTICLE 16.	PROTI	ECTION OF MORTGAGEES				
		GENERAL	31			
		PERCENTAGE OF ELIGIBLE MORTGAGEES .	31			
		INSPECTION OF BOOKS	31			
Section	16.4.	FINANCIAL STATEMENTS	31			
Section	16.5.	RIGHT OF ATTENDANCE	32			
Section	16.6.	NOTICES	32			
Section	16.7.	CONSENT REQUIRED	33			
Section	16.8.	TRUSTEE	36			
Section	16.9.	ENFORCEMENT	36			
Section	16.10.	CONDEMNATION AND INSURANCE PROCEEDS	36			
Section	16.11.	REIMBURSEMENT	37			



ARTICLE 17.	ASSI	GNMENT OF FUTURE INCOME	
ARTICLE 18.	INSU	RANCE	
Section	18.1.	GENERAL	37
		BONDS	
Section	18.3.	LIABILITY INSURANCE FOR DIRECTORS	
		AND OFFICERS	
		WORKERS' COMPENSATION INSURANCE	
		LIABILITY INSURANCE	
Section	18.6.	PROPERTY INSURANCE	
		(a) Property Insurance Coverage	
		(b) Other Provisions	
		INSURANCE PREMIUMS	41
Section		INSURANCE POLICIES OBTAINED BY	
		UNIT OWNERS	
		OTHER INSURANCE	
Section	18.10.	INSURER'S RATING AND REINSURANCE	42
ARTICLE 19.	PROPE	RTY DESTRUCTION OR DAMAGE	
		DUTY TO RESTORE PROMPTLY	
		PLANS	
		PARTIAL RESTORATION OF THE PROPERTY	
		COST	
Section	19.5.	INSURANCE TRUSTEE	44
Section	19.6.	INSURANCE PROCEEDS	44
		CERTIFICATIONS	44
Section		CERTIFICATION	4 =
	·	CERTIFICATION	45
ARTICLE 20.	CONDE	MNATION	
ARTICLE 21.	RIGHT	S OF NOTICE, COMMENT, AND APPEAL	
		NOTICE AND HEARING	
		NOTICE AND COMMENT	
Section 2	21.3. A	APPEAL	46
ARTICLE 22.	EXECU	TIVE BOARD	
Section 2	22.1. T	POWERS AND DUTIES	46
Section 2	22.2. I	LIMITATIONS ON THE EXECUTIVE BOARD	4 A
		INUTES	
			<b>4</b> O



Section	22.4.	MEETINGS (a) ASSOCIATION MEETINGS (b) EXECUTIVE BOARD MEETINGS	49 49 49
ARTICLE 23.	TERM	INATION	
ARTICLE 24.	MIS	CELLANEOUS	
Section Section Section Section Section Section	24.2. 24.3. 24.4. 24.5. 24.6. 24.7. 24.8.	SECURITY CHANGES IN THE ACT CAPTIONS INVALIDITY WAIVER GENDER COSTS AND FEES RIGHT OF ACTION CONFLICT	50 51 51 51 51 52 52
EXHIBIT A EXHIBIT B EXHIBIT C EXHIBIT D	PLANS TABLE	PROPERTY SUBMITTED TO DECLARATION  AND CERTIFIED SURVEYS  OF ALLOCATED INTERESTS  MENTS. COVENANTS AND/OR LICENSES	



# DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS PURSUANT TO THE UNIFORM COMMON INTEREST OWNERSHIP ACT (AS 34.08, et seq.)

FOR

#### KELSO MANOR

THIS DECLARATION is made on the  $16^{\rm th}$  day of December, 2010, by C&T Construction, Inc., hereinafter referred to as "Declarant."

Declarant is the owner of the real property described in <a href="Exhibit A">Exhibit A</a> and submits said real property to the provisions of the Uniform Common Interest Ownership Act (the "Act"), AS 34.08 of the Alaska Statutes, for the purpose of creating KELSO MANOR.

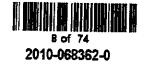
# ARTICLE 1. DEFINITIONS

Section 1.1. ACT.

"Act" means the Uniform Common Interest Ownership Act, Title 34, Chapter 8, of the Alaska Statutes, and any amendment thereto.

# Section 1.2. AFFILIATE OF DECLARANT.

"Affiliate of Declarant" means any person or entity which controls, is controlled by, or is under common control with, a Declarant. A person or an entity shall be deemed to control a Declarant if that person or entity (i) is a general partner, officer, director, or employee of Declarant; (ii) directly or indirectly are acting in concert with one or more persons, or through one or more subsidiaries, owns, controls, or holds with power to vote, or holds proxies representing, more than twenty percent (20%) of the voting shares of Declarant; (iii) controls in any manner the election of a majority of the directors of Declarant; or (iv) has contributed more than twenty percent (20%) of the capital of Declarant. A person or entity shall be deemed to be controlled by Declarant if Declarant (i) is a general partner, officer, director, or employee of that person or entity; (ii) directly or indirectly or acting in concert with one or more



persons, or through one or more subsidiaries, owns, controls, or holds with power to vote, or holds proxies representing more than twenty percent (20%) of the voting share of that person or entity; (iii) controls in any manner the election of a majority of the directors of that person or entity; or (iv) has contributed more than twenty percent (20%) of the capital of that person or entity.

#### Section 1.3. AHFC.

"AHFC" means Alaska Housing Finance Corporation.

### Section 1.4. <u>ALLOCATED INTERESTS</u>.

"Allocated Interests" means the following interests allocated to each unit: the undivided interest in the Common Elements, the Common Expense Liability, and votes in the Association. The Allocated Interests are described in Article 7, infra, and are shown on Exhibit C attached hereto.

# Section 1.5. <u>ASSOCIATION</u>.

"Association" means the Unit Owners' association, Kelso Manor Homeowners Association, a non-profit corporation organized under AS 10.20, et seg., pursuant to AS 34.08.310.

### Section 1.6. BYLAWS.

"Bylaws" means the bylaws of the Association, as they may be amended from time to time.

#### Section 1.7. COMMON ELEMENTS.

"Common Elements" means each portion of the Common Interest Community other than a Unit and other than real estate in which Declarant has reserved Development Rights. Common Elements are otherwise known as "common areas," and include the sidewalks, curbs, the paved street and real property in the Common Interest Community.

The septic tank and system as shown in the Plans shall be a Common Element of the Common Interest Community.



#### Section 1.8. <u>COMMON EXPENSES</u>.

"Common Expenses" means expenditures made by, or financial liabilities of, the Association, together with any allocations to reserves.

#### Section 1.9. <u>COMMON EXPENSE LIABILITY</u>.

"Common Expense Liability" means the liability for Common Expenses allocated to each Unit under AS 34.08.150.

#### Section 1.10. COMMON INTEREST COMMUNITY.

"Common Interest Community" means the real estate with respect to which a Person, by virtue of ownership of a Unit, is obligated to pay for real estate taxes, insurance premiums, maintenance, or Improvement of other real estate described in the Declaration. The Common Interest Community described herein is a planned community.

#### Section 1.11. DEALER.

"Dealer" means a person who owns either fifty percent (50%) or more of the units in the Common Interest Community.

#### Section 1.12. <u>DECLARANT</u>.

"Declarant" means C & T Construction, Inc., or its successor or transferee as described in AS 34.08.990(12).

#### Section 1.13. DECLARATION.

"Declaration" means this document, including its attachments, exhibits, and amendments, which creates the Common Interest Community.

#### Section 1.14. <u>DEVELOPMENT RIGHT</u>.

"Development Right" means a right or a combination of rights reserved by Declarant in the Declaration to: (a) add real estate to a Common Interest Community; (b) create Units, Common Elements, or Limited Common Elements within a Common Interest Community; (c) subdivide Units or convert Units into Common Elements; or (d) withdraw real estate from a Common Interest Community.



Section 1.15. DIRECTOR.

"Director" means a member of the Executive Board.

John E. Thomson, President of C & T Construction, Inc., shall be a Director of the Executive Board during the entire period of Declarant control.

Section 1.16. <u>DISPOSE</u>.

"Dispose" means a voluntary transfer to a purchaser of any legal or equitable interest in a unit, but does not mean any transfer or release of a security interest.

Section 1.17. DOCUMENTS.

"Documents" means the Declaration, the Plans recorded and filed pursuant to the provisions of the Act, the Bylaws, and the Rules as they may be amended from time to time. Any exhibit or certification accompanying the Declaration, Plans, Bylaws and/or Rules is part of the Documents.

Section 1.18. ELIGIBLE INSURER.

"Eligible Insurer" means an insurer or guarantor of a first Security Interest in a Unit which has notified the Association in writing of its name and address and that it has insured or guaranteed a first Security Interest in a Unit.

Section 1.19. <u>ELIGIBLE MORTGAGEE</u>.

"Eligible Mortgagee" means the holder of a first Security Interest in a Unit which has notified the Association, in writing, of its name and address, and that is holds a first Security Interest in a Unit.

Section 1.20. EXECUTIVE BOARD.

"Executive Board" or "Board" means the Board of Directors of the Association.

John E. Thomson, President of C & T Construction, Inc., shall be a Director of the Executive Board during the entire period of Declarant control.



#### Section 1.21. FHLMC

"FHLMC" means the Federal Home Loan Mortgage Corporation.

#### Section 1.22. FNMA

"FNMA" means the Federal National Mortgage Association.

#### Section 1.23. IMPROVEMENTS.

"Improvements" means any existing construction or facilities, or any facilities that are to be constructed, on the land which is described in Article 3. Improvements may include, but shall not be limited to, buildings, trees and shrubbery planted by the Declarant or the Association, landscaping, paving, sidewalks, additions, utility wires, pipes, and light poles.

The septic tank and system as shown in the Plans is an Improvement as specified in this Declaration.

# Section 1.24. IDENTIFYING NUMBER.

"Identifying Number" means the symbol, address or legal description that identifies only one Unit in the Common Interest Community.

#### Section 1.25. LIMITED COMMON ELEMENTS.

"Limited Common Elements" means the portion of the Common Elements allocated by the Declaration for the exclusive use of one or more but fewer than all of the Units.

#### Section 1.26. MAJORITY OF UNIT OWNERS.

"Majority of Unit Owners" means the owners of more than fifty percent (50%) of the votes in the Association.

#### Section 1.27. MANAGER.

"Manager" means a person, business, firm, or corporation employed, contracted, or otherwise engaged to perform management services for the Association.



# Section 1.28. NOTICE AND COMMENT.

"Notice and Comment" means the right of a Unit Owner to receive notice of an action proposed to be taken by or on behalf of the Association, and the right to comment on such action. The procedures for Notice and Comment are set forth in Section 23.2. of this Declaration.

### Section 1.29. NOTICE AND HEARING.

"Notice and Hearing" means the right of a Unit Owner to receive notice of an action proposed to be taken by the Association, and the right to be heard on such action. The procedures for Notice and Hearing are set forth in Section 22.1. of this Declaration.

### Section 1.30. PERSON.

"Person" means an individual, corporation, business trust, estate, trust, partnership, association, joint venture, government, government subdivision or agency, or other legal or commercial entity. In the case of a land trust, "Person" means the beneficiary of the land trust and not the land trust or its trustee.

#### Section 1.31. PLANS.

"Plans" means the plans, plat, and/or surveys required by AS 34.08.170 and recorded and attached to this Declaration as Exhibit B, as they may be amended from time to time.

# Section 1.32. PROPERTY.

"Property" means the Common Interest Community, the real property described in <a href="Exhibit A">Exhibit A</a>, any real property added to the Common Interest Community by amendment, Improvements, easements, Units, rights, and appurtenances which have been submitted to the provisions of the Act by this Declaration.

#### Section 1.33. PURCHASER.

"Purchaser" means a Person, other than the Declarant or Dealer, who by means of a voluntary transfer acquires a legal or equitable interest in a Unit other than a leasehold interest,



including renewal options, of less than forty (40) years, or a security for an obligation.

#### Section 1.34. RESIDENTIAL PURPOSES.

"Residential Purposes" means use for dwelling or recreational purposes, or both.

#### Section 1.35. RULES.

"Rules" means rules for the use of Units and Common Elements and for the conduct of Persons within the Common Interest Community, adopted by the Executive Board pursuant to this Declaration.

#### Section 1.36. SECURITY INTEREST.

"Security Interest" means an interest in real property or personal property, created by contract or conveyance, which secures payment or performance of an obligation. The term includes a lien created by a mortgage, deed of trust, trust deed, security deed, contract for deed, land sales contract, lease intended as security, assignment of lease or rents intended as security, pledge of an ownership interest in the Association, and any other consensual lien or title retention contract intended as security for an obligation.

### Section 1.37. SPECIAL DECLARANT RIGHTS.

"Special Declarant Rights" means the rights reserved for the benefit of a Declarant to:

- (a) complete Improvements indicated on the Plans filed with the Declaration;
  - (b) exercise any Development Right;
- (c) convey utility and drainage easements to utility companies and the Municipality of Anchorage, respectively, in Declarant's own name and on behalf of the Association; and convey public use easements in any Common Elements. As a condition of their purchase, all purchaser's are deemed to have consented to any such conveyances;



- (d) maintain sales offices, management offices, models, and signs advertising the Common Interest Community;
- (e) use and maintain easements through the Common Elements for the purpose of making Improvements within the Common Interest Community or within real estate that may be added to the Common Interest Community;
- (f) make the Common Interest Community subject to a Master Association;
- (g) merge or consolidate the Common Interest Community with another Common Interest Community of the same form of ownership; or
- (h) appoint or remove an officer of the Association or a Master Association or any Executive Board member during any period of Declarant control.

Special Declarant Rights are more fully described in Article 6 of this Declaration.

#### Section 1.38. TIME SHARE.

"Time Share" means a right to occupy a Unit or any of several Units during five (5) or more separated time periods over a period of at least five years, including renewal options, whether or not coupled with an estate or interest in a Common Interest Community or a specified portion of a Common Interest Community.

### Section 1.39. TRUSTEE.

"Trustee" means the entity which may be designated by the Executive Board as the trustee for the receipt, administration, and disbursement of funds derived from insured losses, condemnation awards, special assessments for uninsured losses, and other like sources. If no Trustee has been designated, the Trustee will be the Executive Board, acting by majority vote, as executed by the president and attested by the secretary.

#### Section 1.40. UNIT.

"Unit" means a physical portion of the Common Interest Community designated for separate ownership or occupancy, the



boundaries of which are described in Section 5.3 of this Declaration.

Section 1.41. <u>UNIT OWNER</u>.

"Unit Owner" means the Declarant or other Person who owns a Unit or holds the possessory interest under a real estate purchase contract. "Unit Owner" does not include a Person having an interest in a Unit solely as security for an obligation, nor does "Unit Owner" include a Person having a leasehold interest, including renewal options, of less than forty (40) years in a unit. The Declarant is the initial owner of the Units created by this Declaration.

# ARTICLE 2. NAMES OF THE COMMON INTEREST COMMUNITY AND ASSOCIATION

Section 2.1. COMMON INTEREST COMMUNITY.

The name of the Common Interest Community is "KELSO MANOR."

Section 2.2. <u>ASSOCIATION</u>.

The name of the Association is "Kelso Manor Homeowners Association," a non-profit corporation organized under the laws of the State of Alaska.

# ARTICLE 3. <u>DESCRIPTION OF REAL ESTATE</u>

The Common Interest Community is situated in the Municipality of Anchorage, State of Alaska, and includes the real property described in  $\underline{\text{Exhibit A}}$ .

# ARTICLE 4. PERSONS SUBJECT TO DOCUMENTS AND THE ACT

# Section 4.1. <u>COMPLIANCE WITH DOCUMENTS</u>.

All Unit Owners, tenants, mortgagees, and occupants of the Units shall comply with the Documents and the Act. The acceptance of a deed, the entering into a lease, the exercise of any incident of ownership, or the entering into occupancy of a Unit constitutes agreement that the provisions of the Documents



# ARTICLE 6. SPECIAL DECLARANT RIGHTS AND DEVELOPMENT RIGHTS

# Section 6.1. SPECIAL DECLARANT RIGHTS.

The Declarant reserves the following Special Declarant Rights, to the maximum extent permitted by law, which may be exercised, where applicable, anywhere within the Common Interest Community:

- (a) complete Improvements indicated in the Plans filed with the Declaration, as they may be amended;
- (b) exercise the Development Rights reserved in the Declaration;
- (c) convey utility and drainage easements to utility companies and the Municipality of Anchorage, respectively, in Declarant's own name and on behalf of the Association; and convey public use easements in any Common Elements. As a condition of their purchase, all purchasers are deemed to have consented to any such conveyances;
- (d) maintain sales offices, management offices, models, and signs advertising the Common Interest Community;
- (e) use and maintain easements through the Common Elements for the purpose of making Improvements within the Common Interest Community or within real estate that may be added to the Common Interest Community;
- (f) make the Common Interest Community subject to a Master Association;
- (g) merge or consolidate the Common Interest Community with another Common Interest Community of the same form of ownership; or
- (h) appoint or remove an officer of the Association or any Executive Board member during any period of Declarant control.



#### Section 6.2. SEPTIC TANK AND SYSTEM AS SPECIFIC IMPROVEMENT.

Declarant has constructed a septic tank and system for the use of all Units in the Common Interest Community. The septic tank and system is shown in the Plans and is a specific Improvement of the Common Interest Community.

# Section 6.3. NO INTERFERENCE WITH SPECIAL DECLARANT RIGHTS.

Neither the Association nor any Unit Owner may take any action or adopt any rule that will interfere with or diminish any Special Declarant Right without the prior written consent of Declarant.

# Section 6.4. PERSONAL PROPERTY OF DECLARANT.

The Declarant reserves the right to retain all personal property and equipment used in the sales, management, construction, and maintenance of the Common Interest Community that Declarant has not explicitly represented as Property of the Association. The Declarant reserves the right to remove from the Property any and all goods, models, and Improvements used in development, marketing, and construction, whether or not they have become fixtures.

# Section 6.5. <u>DECLARANT'S EASEMENT FOR CONSTRUCTION</u>.

The Declarant reserves the right to perform warranty work, repairs, construction work, and to store materials in secure areas in Units and Common Elements, and the further right to control all such work and repairs and the right of access thereto, until the completion of any such repair or work. All work may be performed by the Declarant without the consent or approval of the Executive Board. The Declarant has an easement through the Common Elements as may be reasonably necessary for the purpose of discharging the Declarant's obligations or exercising any Development or Special Declarant Rights, whether arising under the Act or reserved in this Declaration. Such easement also includes the Declarant's right to convey utility and drainage easements to public utilities, municipalities, the State, riparian owners, or upland owners.



(iv) five (5) years after the first Unit in the Common Interest Community is conveyed to Unit Owners other than a Declarant.

The Declarant may voluntarily surrender the right to appoint and remove officers and members of the Executive Board before termination of that period, but in that event the Declarant may require, for the duration of the period of Declarant control, that specified actions of the Association or Executive Board, as described in a recorded instrument executed by the Declarant, be approved by the Declarant before they become effective.

# John E. Thomson, President of C & T Construction, shall be a Director of the Executive Board during the entire period of Declarant control.

- (b) Not later than sixty (60) days after conveyance of twenty-five percent (25%) of the Units that may be created to Unit Owners other than a Declarant, at least one member and not less than twenty-five percent (25%) of the members of the Executive Board shall be elected by Unit Owners other than the Declarant. Not later than sixty (60) days after conveyance of fifty percent (50%) of the Units that may be created to Unit Owners other than a Declarant, not less than thirty-three and one-third percent (33 1/3%) of the members of the Executive Board must be elected by Unit Owners other than the Declarant.
- (c) Not later than the termination of any period of Declarant control, the Unit Owners shall elect an Executive Board of at least three (3) members, at least a majority of whom shall be Unit Owners. The Executive Board shall elect the officers. The Executive Board members and officers shall take office upon election.
- (d) Notwithstanding any provision of this Declaration or the Bylaws to the contrary, following notice under AS 34.08.390, the Unit Owners, by a two-thirds (2/3) vote of all Persons present and entitled to vote at any meeting of the Unit Owners at which a quorum is present, may remove any member of the Executive Board with or without cause, other than a member appointed by the Declarant.



# Section 6.9. TRANSFERENCE OF DECLARANT RIGHTS.

Declarant may transfer any and all rights reserved by this Declaration to a transferee Declarant pursuant to AS 34.08.350.

# Section 6.10. LIMITATIONS.

- (a) The Declarant or Affiliate of Declarant may not bind the Association to any management contract, employment contract, lease of facilities, licenses, or other contracts or leases unless the Association has the right of termination thereof, exercisable without penalty with not more than ninety (90) days' notice to the other party.
- (b) Unless Declarant has previously terminated its Special Declarant Rights by recorded instrument or unless sooner terminated by the Act, any Special Declarant Right, except for Development Rights, may be exercised by the Declarant so long as: (1) the Declarant is obligated under any warranty or obligation, owns any Units, or has any Security Interest in any Units; or (2) for twenty (20) years after recording the original Declaration, as long as Declarant continues to be obligated under any warranty or obligation, own any Units, or continues to have any Security Interest in any Units.

### Section 6.11. CONSTRUCTION OF MAILBOXES.

Declarant reserves the right and has an easement on any portion of the Common Interest Community to construct centralized mailbox facilities for the Units and any necessary appurtenances.

# Section 6.12. GOVERNMENTAL INTERESTS.

So long as the Declarant owns any Property described on <a href="Exhibit A">Exhibit A</a> or added by amendment to the Common Interest Community, the Declarant may designate sites within the Properties for fire, police, utility facilities, public schools and parks, and other public facilities. The sites may include Common Elements.

### Section 6.13. CONFLICT.

If any provisions of this Article conflict with other provisions of this Declaration, this Article shall control.



# ARTICLE 7. ALLOCATED INTERESTS

### Section 7.1. TABLE OF ALLOCATED INTERESTS.

The Table of Allocated Interests, attached as Exhibit C, reflects Units and their Allocated Interests. These interests have been allocated in accordance with the formulas set out in this Article.

#### ALLOCATION FORMULAS. Section 7.2.

- (a) Votes. Each Unit in the Common Interest Community shall have one equal vote.
- (b) <u>Undivided Interests</u>. The percentage of liability for any Common Expenses and for the undivided interest in the Common Elements allocated to each Unit is an equal percentage interest derived by dividing the total number of Units in the Common Interest Community into one hundred percent (100%). specified percentage is set forth in Exhibit C. When Units are added to or removed from the Common Interest Community, the above formula shall be used in reallocating interest and liabilities of Units and a revised Exhibit C shall be recorded in an amendment to the Declaration. Nothing in this subsection shall preclude apportionment of Common Expenses pursuant to Article 8.

# ARTICLE 8. COMMON EXPENSE ASSESSMENT AND COLLECTION

# Section 8.1. <u>COMMON EXPENSE APPORTIONMENT</u>.

Except as otherwise provided in Section 8.3, any Common Expenses shall be assessed against all Units in accordance with their percentage interest in the Common Expenses. See Table of Interest, attached as Exhibit C.

#### PURPOSE OF ASSESSMENTS. Section 8.2.

The assessments provided for herein shall be used for the general purposes of promoting the recreation, health, safety, welfare, common benefit, and enjoyment of the Unit Owners, including the maintenance of real and personal property, and all as may be more specifically authorized from time to time in the form of special assessments by the Board.

Declaration for Kelso Manor Page 16



2010-068362-0

Special assessments include those for the construction and/or unforeseen repair and maintenance of the septic tank and system as shown in the Plans.

# Section 8.3. <u>APPORTIONMENT OF COMMON EXPENSES TO LESS</u> THAN ALL UNITS.

- (a) Any Common Expenses associated with the maintenance, repair, or replacement of any Limited Common Element which serves exclusively one Unit shall be assessed against that Unit. If any Limited Common Element serves more than one Unit, but less than all Units, the Common Expenses attributable to the Limited Common Element shall be assessed equally among the Units it serves.
- (b) Any Common Expenses for services provided by the Association for the benefit of an individual Unit at the request of the individual Unit Owner shall be assessed against said Unit.
- (c) If an expense to the Association is caused by the misconduct of a Unit Owner, the Unit Owner's family members, guests, or invitees, the Association may assess that expense exclusively against the Unit.
- (d) Any Common Expense insurance premium increase attributable to a particular Unit by virtue of activities in the Unit or by the Unit Owner, or by a Unit Owner's loss history, shall be assessed against that Unit.
- (e) An assessment to pay a judgment against the Association may be made only against the Units in the Common Interest Community at the time the judgment was entered, in proportion to their percentage interests in the Common Expenses at the time judgment was entered.
- (f) Any fees, charges, late charges, fines, collection costs, and interest charged against a Unit Owner pursuant to the Documents and the Act are enforceable as Common Expense assessments.

#### Section 8.4. LIEN.

(a) The Association shall have a lien on a Unit for any assessment levied against the Unit and/or for any fines, fees, charges, late charges, collection costs, and/or interest



imposed against its Unit Owner from the time any such assessment or fines, fees, charges, late charges, collection costs, and/or interest become due. The full amount of the assessment, fines, fees, charges, late charges, collection costs, and/or interest is a lien from the time the first installment thereof becomes due. Subject to subsection 8.4.(h), liens under this section are not affected by sale or transfer of a Unit.

- (b) The recordation of this Declaration constitutes record notice and perfection of the lien. This Section does not require further recording of a claim of lien for assessment.
- (c) The Association's lien must be foreclosed pursuant to AS 34.35.005 as it may be amended from time to time.
- (d) A lien under this Section is prior to all other liens and encumbrances on a Unit except: (1) a first Security Interest on a Unit recorded before the date on which the assessments sought to be enforced became delinquent, unless such assessments, based on the periodic budget adopted by the Association pursuant to Section 8.5., would have become due in the absence of acceleration during the six (6) months immediately preceding institution of an action to enforce either the Association's lien or a Security Interest described in this Section; (2) liens for real estate taxes and other governmental assessments or charges against the Unit; and (3) liens and encumbrances recorded before the recordation of the Declaration.

This subsection does not affect the priority of mechanic's or materialmen's liens, or the priority of a lien for other assessments made by the Association. A lien under this Section is not subject to the provisions of AS 09.38.010.

- (e) Subject to subsection 8.4.(f), a lien for an unpaid assessment is extinguished unless proceedings to enforce the lien are instituted within three (3) years after the full amount of the assessment becomes due.
- (f) If an Owner of a Unit subject to a lien under this Section files a petition for relief under the United States Bankruptcy Code, the period of time for instituting proceedings to enforce the Association's lien shall be tolled until thirty (30) days after the automatic stay of proceedings under Section 362 of the Bankruptcy Code is lifted.



- (g) This section shall not be construed to prohibit an action to recover sums for which subsection 8.4.(a) creates a lien or prohibit the Association from taking a deed in lieu of foreclosure.
- (h) If a holder of a first or second Security Interest in a Unit forecloses that Security Interest, the purchaser at the foreclosure sale is not liable for any unpaid assessments against that Unit which became due before the sale, other than the assessments which are prior to that Security Interest under subsection 8.4.(d). Any unpaid assessments not satisfied from the proceeds of the foreclosure sale become Common Expenses collectible from all the Unit Owners, including said purchaser. "Purchaser" for purposes of this subsection, includes any Security Interest holder that obtains title through foreclosure.
- (i) If the Association commences any action to foreclose a lien for unpaid assessments or to otherwise collect assessments, the court may appoint a receiver of the Unit Owner. The court may then order the receiver to: (1) collect all sums alleged to be due from the Unit Owner prior to or during the pendency of the action; (2) pay any sums held by the receiver to the Association during the pendency of the action to the extent of the Association's Common Expense assessments based on a periodic budget adopted by the Association; and (3) take any other actions consistent with this Declaration and the Act.
- (j) A judgment or decree in any action brought under this Section shall include costs and reasonable attorney's fees for the prevailing party and is enforceable by execution under AS 09.35.010.
- (k) If the Association forecloses on a Unit pursuant to this Section for unpaid assessments, the Association may hold, mortgage, lease, and convey such Unit.
- (1) Any payments received by the Association in the discharge of a Unit Owner's obligation may be applied first to interest, late charges, collection costs, fines, and fees, and then to the oldest balance due from the Unit Owner for Common Expense assessments.



# Section 8.5. ADOPTION AND RATIFICATION OF PROPOSED BUDGET.

Within thirty (30) days after adoption of a proposed budget for the Common Interest Community, the Executive Board shall mail or otherwise provide a summary of the proposed budget to each Unit Owner, and shall set a date for a meeting fourteen (14) to thirty (30) days from mailing or otherwise providing the summaries to the Unit Owners, for the Unit Owners to consider ratification of the budget. Unless a Majority of Unit Owners reject the proposed budget at that meeting, the budget is ratified. If the proposed budget is rejected, the periodic budget last ratified by the Unit Owners continues until the Unit Owners ratify a budget proposed by the Executive Board.

### Section 8.6. NONBUDGETED COMMON EXPENSES.

If the Executive Board votes to levy a Common Expense assessment not included in the current budget and not attributable to fewer than all Units as described in Section 8.3., the Common Expense assessment shall be submitted to the Unit Owners and ratified in accordance with Section 8.5.

# Section 8.7. <u>CERTIFICATION OF UNPAID ASSESSMENTS</u>.

Upon a Unit Owner's written request, the Association shall provide a statement in recordable form setting out the amount of unpaid assessments against the Unit. The Association must provide the statement within ten (10) business days after it receives the Unit Owner's request and is binding on the Association, the Executive Board, and each Unit Owner.

#### Section 8.8. <u>COMMON EXPENSES TO BE PAID MONTHLY</u>.

All Common Expenses assessed under this Section shall be due and payable monthly.

#### Section 8.9. ASSESSMENT RESERVE FUND.

Declarant shall establish a reserve fund in an amount at least equal to the projected assessments for a two (2) month period for each Unit in the Common Interest Community. Upon the first conveyance of record title to a Unit from Declarant, the Unit Owner shall contribute to the Association's reserve fund for said Unit an amount at least two times the monthly assessment in effect at the time of sale but no less than the amount originally



contributed by Declarant in establishing the reserve fund for said Unit. Upon the sale of each Unit from the Declarant to a Unit Owner, Declarant shall receive from the Association reserve fund a refund of the contribution to the reserve fund made by Declarant for such Unit.

The Association shall maintain the reserve funds in a segregated account to meet unforeseen expenditures or to acquire additional equipment or services for the benefit of the Unit Owners. Any payments to this fund shall not be considered advance payments of monthly assessments and, except for refunds to Declarant, shall not be refundable. Except as expressly provided by the Documents, Declarant may not use any reserve funds to defray any of its expenses, reserve contributions, or construction costs or to make up any budget deficits while it is in control of the Association.

Upon the sale of each Unit from the Declarant to a Unit Owner, the Unit Owner shall, in addition to contributing the amount specified previously in this section, pay to the Association the regular monthly assessment in effect at the time of sale, the purpose being to have available at all times for the Association a reserve fund equal to two (2) months of assessments for each Unit. The reserve fund shall be maintained at all times, just as a reserve for taxes and insurance is so maintained.

#### Section 8.10. ACCELERATION.

In the event of a Unit Owner's default for a period of ten (10) days or more on the payment of any Common Expense assessment levied against his or her Unit, the Executive Board shall have the right, after Notice and Hearing, to declare all unpaid assessments for the pertinent fiscal year for that Unit to be immediately due and payable.

### Section 8.11. <u>COMMENCEMENT OF ASSESSMENTS</u>.

Common Expense assessments shall commence on the first day of the month in which the first Unit is conveyed to a Unit Owner other than the Declarant.



# Section 8.12. NO EXEMPTION FROM COMMON EXPENSES.

Unit Owners may not exempt themselves from liability for payment of the Common Expenses by either waiver of the use or enjoyment of the Common Elements or by abandonment of their Units.

# Section 8.13. PERSONAL LIABILITY FOR ASSESSMENTS.

A Unit Owner is personally liable for the Common Expense assessments which become due and payable during his or her ownership of the Unit. In absence of a successor's written agreement to assume a Unit Owner's obligation, personal liability for such assessments shall not pass to a successor in title to the Unit.

# ARTICLE 9. MAINTENANCE AND REPAIR

# Section 9.1. <u>UNITS</u>.

Each Unit Owner shall maintain, repair, and replace, at his or her own expense, all portions of his or her Unit, except the portions thereof which may otherwise be required by this Declaration or by the Association to be maintained, repaired or replaced by other Persons.

### Section 9.2. <u>COMMON ELEMENTS</u>.

The Association shall maintain, repair and replace all of the Common Elements, except the Limited Common Elements or other Common Elements which are required by this Declaration to be maintained, repaired or replaced by less than all Unit Owners.

A Common Element which is specifically identified for operation, maintenance, repair and replacement (if ever necessary) is the septic tank and system as shown in the Plans. Maintenance, repair and replacement of the septic tank and system and other Common Elements are essential to the aesthetic integrity and habitability of the Common Interest Community.

Maintenance, repair and replacement of the septic tank and system in the Common Interest Community shall be subject to certification by the Garness Engineering Group, Ltd., and no maintenance, repair or replacement of the septic tank and system



shall occur without its certification. Garness Engineering Group, Ltd. is located at 3701 E. Tudor Road, Suite 101, Anchorage, Alaska 99507-1259, and includes its successor and assigns. Garness Engineering Group, Ltd. shall certify the service provider hired by the Association to maintain, repair or replace the septic tank and system, or itself be hired by the Association to do the same.

#### Section 9.3. LIMITED COMMON ELEMENTS.

Common Expenses associated with the maintenance, cleaning, repair, or replacement of all Limited Common Elements will be assessed against the Units to which the Limited Common Elements are assigned herein.

# Section 9.4. FENCES AND FENCING.

No fence of any kind may be installed in violation of state statute or ordinance of a political subdivision as presently enacted or as may be hereafter enacted or amended. Additionally, no fence of any kind may be installed unless built in a professional manner and properly maintained. Neither barbed wire fencing nor welded wire fencing is permitted.

#### Section 9.5. RIGHT OF ACCESS.

Any Person authorized by the Executive Board shall have the right of access to all portions of the Property for the purpose of correcting any condition threatening a Unit or the Common Elements, and for the purpose of performing any installations, alterations, repairs, and/or utility work, including, but not limited to, meter reading, equipment, upgrades, and/or repairs, provided that requests in advance for entry are made and that any such entry is at a reasonably convenient time for the affected Unit Owner except in cases of emergencies, where no such request or notice is required and such right of entry shall be immediate, whether or not the Unit Owner is present at the time.

#### Section 9.6. NEGLIGENCE.

Each Unit Owner will reimburse the Association for any damages to any other Unit or to the Common Elements caused by that Unit Owner's: intent or negligence; failure to properly maintain, repair, or make replacements to his or her Unit or to the Limited Common Elements assigned to his or her Unit; or



failure to permit timely access to his or her Unit by any Person authorized such access by Section 9.5. The Association shall assess expenses to the responsible Unit Owners only after Notice and Hearing.

The Association will be responsible for damage to Units caused by its intent, negligence, or by its failure to maintain, repair, or make replacements to the Common Elements.

# ARTICLE 10. CONVEYANCE OR ENCUMBRANCE OF COMMON ELEMENTS

#### Section 10.1. <u>UNIT OWNER AGREEMENT</u>.

Subject to other provisions of the Act, and subsection 17.7.(d)(i) of the Declaration, portions of the Common Elements may be conveyed or subjected to a Security Interest by the Association if persons entitled to cast at least eighty percent (80%) of the votes in the Association, including eighty percent (80%) of the votes allocated to Units not owned by a Declarant, agree to the action, but each Unit Owner to which a Limited Common Element is allocated must agree in order to convey such Limited Common Element or subject it to a Security Interest. The proceeds of the sale or any loan secured by the encumbrance or sale of any Common Elements are assets of the Association.

#### Section 10.2. RECORDATION OF AGREEMENT.

An agreement to convey the Common Elements or to subject the Common Elements to a Security Interest must be evidenced by the execution of an agreement, or ratifications of the agreement, in the same manner as a deed by the requisite number of Unit Owners. The agreement must specify a date after which the agreement will be void unless recorded before the date. The agreement and each ratification of the agreement must be recorded in the Anchorage Recording District and is effective only upon recording.

#### Section 10.3. <u>CONTRACTS BY THE ASSOCIATION</u>.

The Association, on behalf of the Unit Owners, may contract to convey an interest in the Common Interest Community pursuant to Section 10.1., but such contract is not enforceable against the Association until approved, ratified, and recorded pursuant to Sections 10.1. and 10.2. After such approval, ratification, and recordation, the Association shall have the powers necessary



and appropriate to effect the conveyance or encumbrance, including the power to execute a deed or other instrument.

# Section 10.4. UNIT INTEREST IN THE COMMON ELEMENTS.

Any conveyance, encumbrance, judicial sale, or other transfer (voluntary or involuntary) of an individual interest in the Common Elements will be void unless the Unit to which that interest is allocated is also transferred.

# ARTICLE 11.

# RESTRICTIONS ON USE, OCCUPANCY, AND ALIENATION

#### Section 11.1. <u>SINGLE-FAMILY RESIDENCE</u>.

Residences shall be used exclusively for single-family Residential Purposes except as provided for in Section 11.9.

# Section 11.2. NUISANCES.

No noxious, offensive, dangerous or unsafe activity shall be carried on within a Unit or upon any portion of the land subject to this Declaration, nor shall anything be done therein which might be, or which may become, an annoyance or nuisance to the Common Interest Community. No Unit Owner or occupant of a Unit shall make or permit disturbing noises on a Unit by himself or herself, his or her family, servants, employees, agents, visitors or licensees, nor do or permit anything to be done by such persons that would interfere with the rights, comforts or convenience of other Unit Owners or occupants.

# Section 11.3. WASTE REMOVAL.

Trash, garbage, refuse, or other waste shall be disposed of and deposited into a designated trash container. No owner of a Unit shall permit or cause any trash, garbage, refuse, or other waste to be disposed of or stored on any portion of the Property except in a designated trash container.

#### Section 11.4. VEHICLE RESTRICTIONS.

No wrecked, inoperative, vandalized, or otherwise derelictappearing automobiles shall be kept, placed, stored, or maintained upon any land subject to this Declaration. Operable vehicles (including a Unit Owner's and a Unit Owner's guests),



trucks, trailers, truck campers, detached camper units, boats, and commercial vehicles shall be kept, placed, stored, or maintained within a Unit's garage or in a Unit's driveway.

#### Section 11.5. SNOWMOBILES.

Snowmobiles and ATVs shall not be operated on the streets or utility easements of the Common Interest Community, except for ingress or egress to the nearest open space or to the nearest areas not disapproved for snowmobile or ATV operation. No snowmobile or ATV shall be operated when such operation constitutes a violation of the state statutes or the ordinance of the political subdivision where the Common Interest Community is located.

# Section 11.6. SIGNS.

Subject to Section 6.6., no signs of any kind shall be displayed to the public on any land subject to this Declaration, except that a Unit Owner may post one sign of not more than five (5) square feet advertising his or her Unit for sale or rent, and Declarant may post one sign per lot, not to exceed twenty-five (25) square feet to advertise Units until they are first sold to a Unit Owner other than Declarant.

#### Section 11.7. PET REGULATIONS.

No animals, livestock, or poultry of any kind shall be raised, bred, or kept on any Unit, except domestic dogs, cats, or other normal household pets, provided that they are not kept, bred, or maintained for commercial or sporting purposes (i.e., dogsled competition, etc.), and provided that all dogs shall be restrained as necessary to prevent them from becoming a nuisance. Any Unit Owner shall be liable to each and all other Unit Owners, their families, guests and invitees, for any damage to person or property caused by any pets brought or kept upon the property by an owner, his or her family members, guests, licensees, or invitees.

### Section 11.8. PRESERVATION AND CLEANLINESS.

Each Unit Owner shall keep his or her Unit in a good state of preservation and cleanliness.



Owner further agrees to indemnify each and every other Unit Owner, and to hold each and every other Unit Owner harmless from any claim of any Person for personal injuries or property damage occurring within the residence of the Unit Owner, unless said injury or damage occurs by reason of the negligence or intent of any other Unit Owner, and each Unit Owner further agrees to defend, at his or her expense, any and all remaining Unit Owners who may be sued by any Person for a claim for personal injury or property damage alleged to have been sustained within the Unit of Unit Owners shall comply with and conform to that Unit Owner. all applicable laws and regulations of the United States and of the State of Alaska and all ordinances of the Municipality of Anchorage. Unit Owners shall hold harmless the Association and other Unit Owners from all fines, penalties, prosecutions for their violations, noncompliance, and/or their use of the property.

# ARTICLE 12. EASEMENTS, COVENANTS, AND LICENSES

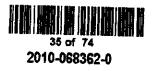
Section 12.1. GENERAL.

Easements, covenants, and/or licenses to which the Common Interest Community is presently subject are recited in <u>Exhibit D</u> to this Declaration and/or are shown on the Plans attached hereto. Declarant may subject the Common Interest Community to additional easements pursuant to Article 6.

## Section 12.2. UNIT OWNERS' EASEMENTS.

Declarant expressly reserves, for the benefit of the Unit Owners and the Association, reciprocal easements of access, ingress, and egress over all of the Common Elements. Such easements may be used by Declarant's successors, purchasers, and all Unit Owners, their guests, tenants, and invitees, residing or temporarily visiting the Common Interest Community, for pedestrian walkways, vehicular access, and such other purposes reasonably necessary for the use and enjoyment of a Unit and the Association. Such easements shall be appurtenant to, and shall pass and run with, the title to every Unit conveyed.

The Declarant expressly reserves, for the benefit of each Unit Owner, an exclusive easement for use of those areas depicted on the Plans or otherwise described herein as Limited Common Elements, as assigned to each Unit Owner for his or her numbered



unit. If any Limited Common Element is assigned to more than one (1) Unit, but less than all Units, the exclusive easement to such Limited Common Element shall be held jointly by the Units to which it is assigned.

# Section 12.3. LIMITATIONS ON UNIT OWNERS' EASEMENTS.

In the event any portion of the Common Elements encroaches upon any Unit, or any Unit or Improvement, at no fault of the Unit Owner, encroaches upon the Common Elements, as a result of the construction, reconstruction, repair, shifting, settlement or movement of any portion of the Common Interest Community, a valid easement for the encroachment and for the maintenance of the same shall exist so long as the encroachment exists.

The Association may, subject to other provisions of this Declaration and the Act, pledge, mortgage, assign, grant, or hypothecate a Security Interest in the Common Elements. The Unit Owners' easements are further limited by the right of the Association to charge fees for a Unit Owner's use of the Common Elements if such use is substantially different from the use offered to other Unit Owners and involves additional expense to the Association. The Unit Owners' easements are also limited by the Association's right to administer the Common Elements for the safety, health, and mutual benefit of the Unit Owners. Finally, the Unit Owners' easements are limited by the right of the Association to grant licenses to Persons for the use of Common Elements.

The Unit Owners' easements are limited by and subject to all other provisions of this Declaration and the Act.

# ARTICLE 13. IMPROVEMENTS AND ADDITIONS

#### Section 13.1. PERMITS.

A Unit Owner must obtain any necessary governmental permits before construction commences on any Improvements, additions, or alterations. The cost of any such permits shall be paid by the Unit Owner.



#### Section 13.2. NO LIABILITY.

No member of the Board shall be liable to any Person for his or her decisions or failure to act in making decisions as a member of said Board. Nor shall the Association or Executive Board be liable for any condition of approval or any other matter connected with a Unit Owner's Improvement, addition, or alteration.

#### Section 13.3. <u>DECLARANT RIGHTS</u>.

The provisions of this Article do not apply to Declarant in the exercise of any Special Declarant Rights or Development Rights.

# ARTICLE 14. AMENDMENTS

#### Section 14.1. GENERAL.

All amendments shall be made in accordance with the Act.

# Section 14.2. SPECIAL DECLARANT RIGHTS.

Provisions in this Declaration creating Special Declarant Rights may not be amended without the consent of Declarant.

#### Section 14.3. CONSENT OF MORTGAGE HOLDERS.

Amendments are subject to the consent requirements of Section 16.2 herein.

# ARTICLE 15. AMENDMENTS TO BYLAWS

Following Notice and Comment to all Unit Owners, the Bylaws may be amended by vote of two-thirds (2/3) of the members of the Executive Board at any meeting duly called for such purpose.



# ARTICLE 16. PROTECTION OF MORTGAGEES

#### Section 16.1. GENERAL.

This Article establishes standards and covenants on behalf of the holders, insurers, and guarantors of certain Security Interests in the Common Interest Community. In the case of conflict with other provisions of the Declaration, this Article shall control.

### Section 16.2. PERCENTAGE OF ELIGIBLE MORTGAGEES.

Where this Declaration requires that certain actions have the approval or consent of a specified percentage of Eligible Mortgagees, "percent of Eligible Mortgagees" is calculated by dividing the total number of votes allocated to Units subject to Security Interests held by Eligible Mortgagees that approve or consent to the proposed action, by the total number of votes allocated to all Units subject to Security Interests held by Eligible Mortgagees.

#### Section 16.3. <u>INSPECTION OF BOOKS</u>.

The Association shall permit any Eligible Mortgagee, Eligible Insurer, or Unit Owner to inspect the books and records of the Association, including the Declaration, Rules, financial statements, and Bylaws, during normal business hours or under other reasonable circumstances.

#### Section 16.4. FINANCIAL STATEMENTS.

Upon any Eligible Mortgagee's or Eligible Insurer's written request, the Association shall provide a copy of an annual financial statement within ninety (90) days following the end of each fiscal year of the Association. Such financial statement shall be audited by an independent certified public accountant if the Common Interest Community contains fifty (50) or more Units or if any Eligible Mortgagee or Eligible Insurer specifically requests an audited financial statement. If the Common Interest Community contains fifty (50) or more Units, the cost of the audit shall be a Common Expense. If the Common Interest Community contains less than fifty (50) Units, the Eligible Mortgagee or Eligible Insurer shall bear the cost of the audit.



## Section 16.5. RIGHT OF ATTENDANCE.

Any representative of an Eligible Mortgagee or Eligible Insurer may attend any meeting at which Unit Owners have the right of attendance.

#### Section 16.6. NOTICES.

- (a) The Association shall give prompt notice to each Eliqible Mortgagee and Eligible Insurer of:
- (i) Any casualty or condemnation loss exceeding \$10,000 in damages which affects: (1) a material portion of the Common Interest Community; or (2) any Unit in which there is a first Security Interest held, insured, or guaranteed by such Eligible Mortgagee and/or Eligible Insurer.
- (ii) Any delinquency in the payment of any Common Expense assessments or any other default under the Documents by a Unit Owner whose Unit is subject to a first Security Interest held, insured, or guaranteed by such Eligible Mortgagee or Eligible Insurer, if such delinquency or default remains uncured for a period of sixty (60) days;
- (iii) Any cancellation, lapse, or material modification of any insurance policy or fidelity bond required under this Declaration to be maintained by the Association;
- (iv) Any proposed action which would require the consent of a specified percentage of Eligible Mortgagees as provided in Section 16.2.;
- (v) Any state or federal court judgment rendered against the Association.
- (b) If the FNMA holds any mortgage in the existing Common Interest Community at the time additional property is to be added, the Association must furnish the FNMA with title evidence, in a form satisfactory to the FNMA, which discloses any lien, easement, or other encumbrance affecting the Property to be added or which will effect the existing Common Interest Community Property after such addition.
- (c) The Association shall promptly deliver, by U.S Postal Service or hand-delivery, all notices required under this



section without awaiting any request from Eligible Mortgagees and/or Eligible Insurers.

## Section 16.7. CONSENT REQUIRED.

- (a) The failure of an Eligible Mortgagee to respond within thirty (30) days to any written request of the Association for approval of a non-material addition or amendment to the Documents shall constitute that Eligible Mortgagee's implied approval of the addition or amendment.
- (b) Notwithstanding any lesser requirement permitted by this Declaration or the Act and not excepting any greater requirements mandated by this Declaration or the Act, no amendment by the Association or Unit Owners of any material provision of the Documents described in this subsection may be effective without the vote of at least seventy-five percent (75%) of the Unit Owners and until approved in writing by at least seventy-five percent (75%) of the Eligible Mortgagees. The foregoing approval requirements do not apply to amendments effected by the exercise of any Special Declarant Rights. For purposes of this section, "material" includes, but is not limited to, any provision affecting:
- (i) reallocation of interests in the Common Elements or Limited Common Elements, except that when Limited Common Elements are reallocated by agreement between Unit Owners, then, in addition to other requirements which may be mandated by other Articles of this Declaration or the Act, only those Unit Owners and only the Eligible Mortgagees holding Security Interests in such Units must approve such action;
- (ii) convertibility of Common Elements into Units or Units into Common Elements;
  - (iii) rights to use the Common Elements;
- (iv) assessment, assessment liens, or subordination of assessments;
- (v) responsibility for maintenance and repairs in the Common Interest Community;
  - (vi) voting rights;



## (vii) insurance or fidelity bonds;

- (viii) the addition or withdrawal of Property to
  or from the Common Interest Community;
- (ix) reserves for maintenance, repair, and replacement of Common Elements;
- (x) partition or subdivision of Units or Unit boundaries except that when boundaries of only adjoining Units are involved, or when only a single Unit is being subdivided, then, in addition to other requirements which may be mandated by other Articles of this Declaration or the Act, only those Unit Owner(s) and the Eligible Mortgagee(s) holding Security Interests in such Unit or Units must approve such action;
- (xi) imposition of restrictions on a Unit Owner's
  right to sell, transfer, or otherwise convey his or her Unit;
- (xii) restoration or repair of the Common Interest Community after a hazard damage or partial condemnation in a manner other than specified in the Documents;
- (xiii) the benefits of mortgage holders, insurers, or guarantors of first mortgages on Units on the Common Interest Community;
- (xiv) establishment of self-management by the Association when professional management had been required previously by any Eligible Mortgagee;
- (xv) termination of the Common Interest Community after substantial destruction or condemnation to the Common Interest Community; and

## (xvi) leasing of units.

(c) Notwithstanding any lesser requirement permitted by this Declaration or the Act and not excepting any greater requirements mandated by this Declaration or the Act, the Association may not take any of the following actions, other than rights reserved to the Declarant as Special Declarant Rights, without the approval of at least fifty-one percent (51%) of the Eligible Mortgagees:



- (i) use of hazard insurance proceeds for losses to any to the Common Elements, for other than the repair, replacement, or reconstruction of such Improvements;
- (ii) the granting of any easements, leases, licenses, and concessions through or over the Common Elements except leases, licenses, or concessions for a term of no more than one (1) year, and except for any utility easements intended to serve the Common Interest Community;
- (iii) the alteration of any partition or creation of any aperture between adjoining Units (when Unit boundaries are not otherwise being affected), in which case only the owners of Units affected and Eligible Mortgagees of those Units need approve the action;
- (iv) the restoration or repair of the Property after a hazard damage or partial condemnation in a manner other than that specified in the Declaration;
- (v) the merger of this Common Interest Community with any other Common Interest Community;
- (vi) any action taken not to repair or replace the Property; and
- (vii) the assignment of the Association's future income and its right to receive Common Expense assessments.
- (d) Notwithstanding any lesser requirement permitted by this Declaration or the Act and not excepting any greater requirements mandated by other Articles of this Declaration or the Act, the following actions, other than rights reserved to the Declarant as Special Declarant Rights, require the consent of Eligible Mortgagees as indicated below:
- (i) conveyance or encumbrance of the Common Elements or any portion thereof requires approval of at least eighty percent (80%) of Eligible Mortgagees. A "conveyance or encumbrance" for purposes of this subsection does not include the granting of easements for public utilities or for other public purposes consistent with the intended use of the Common Elements by the Common Interest Community;



(ii) the termination of the Common Interest Community for reasons other than a substantial destruction or condemnation requires approval of at least seventy-five percent (75%) of Eligible Mortgagees; and

(iii) the Association may not change the period for collection of regularly budgeted Common Expense assessments to any period other than a monthly period without the consent of all Eligible Mortgagees.

#### Section 16.8. TRUSTEE.

In the event of damages or destruction under Article 19 or condemnation of all or a portion of the Common Interest Community, any Eligible Mortgagee may require that any proceeds from such damages, destruction, or condemnation to be payable to a Trustee established pursuant to Section 19.5. Such Trustee may be required to be a corporate trustee licensed by the State of Alaska and may be required to represent the Unit Owners in condemnation proceedings or in negotiations, settlements, and agreements with the condemning authority for acquisition of the Common Elements, orany part thereof, by the condemning authority. Where required, each Unit Owner shall appoint the Trustee as attorney-in-fact for such purpose. Unless otherwise prohibited by this Declaration or by the Act, the members of the Executive Board acting by majority vote through the president may serve collectively as Trustee.

#### Section 16.9. ENFORCEMENT.

The provisions of this Article are for the benefit of Eligible Mortgagees and Eligible Insurers and their successors, and may be enforced by any of them by any available means.

#### Section 16.10. CONDEMNATION AND INSURANCE PROCEEDS.

Subject to the terms of an Eligible Mortgagee's Security Interest in a Unit, no provision of this Declaration shall be construed to give priority to any Unit Owner over any rights of such Eligible Mortgagee to any condemnation or insurance proceeds from the Property.



#### Section 16.11. REIMBURSEMENT.

If the Association is in default on any taxes on the Common Elements, or if any of the Association's insurance premiums are overdue, or if the Association has failed to renew insurance coverage required under this Declaration on the Common Elements, any Eligible Mortgagee may pay the Association's overdue taxes or overdue premiums or may pay to secure the required insurance coverage. Any Eligible Mortgagees making such payments shall be entitled to prompt reimbursement from the Association.

## ARTICLE 17. ASSIGNMENT OF FUTURE INCOME

Any assignment of the Association's future income and/or its right to receive Common Interest Expense assessments requires the affirmative vote of seventy-five percent (75%) of the votes in the Association at a meeting called by the Executive Board for the purpose of voting on such an assignment.

## ARTICLE 18. INSURANCE

## Section 18.1. GENERAL.

To the extent reasonably available, the Executive Board shall obtain and maintain insurance coverage as set forth in this Article. If such coverage is not reasonably available, and the Executive Board thus determines that any insurance described herein will not be maintained, the Executive Board shall cause notice of that fact to be delivered to all Unit Owners and Eligible Mortgagees at their last known addresses.

## Section 18.2. BONDS.

A blanket fidelity bond is required for any person who either handles or is otherwise responsible for funds received, held, or administered by the Association, whether or not such person receives compensation for his or her services. The bond shall name the Association as obligee and shall cover the maximum funds that will be in the custody of the Association or the Manager at any time while the bond is in force, and in no event less than the sum of three months' assessments on all Units in the Common Interest Community plus the Association's reserve funds. The bond shall include a provision that calls for ten



(10) days' written notice to the Association, to each first mortgage holder of a Unit, to each servicer that services a Unit mortgage owned by the FNMA, FHLMC, VA, or AHFC, and to the insurance Trustee, if any, before the bond can be cancelled or substantially modified for any reason. The bond shall contain waivers by the issuer of the bond of all defenses based upon the exclusion of persons serving without compensation from the definition of "employees," or similar terms or expressions. The premiums for the fidelity bond shall be paid as a Common Expense by the Association.

## Section 18.3. LIABILITY INSURANCE FOR DIRECTORS AND OFFICERS.

The Executive Board must obtain and maintain directors' and officers' liability insurance, if reasonably available, covering all of the Directors and officers of the Association in such limits as the Executive Board determines.

## Section 18.4. WORKERS' COMPENSATION INSURANCE.

The Executive Board must obtain and maintain Workers' Compensation Insurance if such insurance is required by the laws of the State of Alaska.

## Section 18.5. LIABILITY INSURANCE.

The Association shall secure comprehensive general liability insurance, including medical payments insurance, in an amount determined by the Executive Board but in no event less than \$1,000,000 per occurrence, covering any legal liability that may result from lawsuits related to employment contracts in which the Owners' Association is a party, and all occurrences commonly insured against for death, bodily injury, and property damage arising out of or in connection with the use, ownership, operation, or maintenance of the Common Elements, any areas under the Association's supervision to include public ways, and the activities of the Association.

Insurance policies carried pursuant to this section shall also provide that:

(a) An act or omission by a Unit Owner, unless acting within the scope of the Unit Owner's authority on behalf of the Association, will not prejudice the policy in any way or be a condition to recovery under the policy.



- (b) The insurer issuing the policy may not cancel, refuse to renew, or otherwise substantially change it until thirty (30) days after notice of the proposed cancellation, non-renewal, or substantial change(s) has (have) been mailed to the Association, each Unit Owner, each holder of a first mortgage on a Unit, and each holder of a Security Interest to whom a certificate or memorandum of insurance has been issued, at their last known addresses.
- (c) The insurer waives the right to subrogation under the policy against Unit Owners or members of the households of Unit Owners.
- (d) Each Unit Owner is an insured Person under the policy with respect to liability arising out of interest of the Unit Owner in the Common Elements or membership in the Association.
- (e) If, at the time of a loss under the policy, there is other insurance covering the same risk covered by the Association's policy, the Association's policy provides primary insurance.
- (f) A Unit Owner's claim will not be denied because of negligent acts of the Association or another Unit Owner.

#### Section 18.6. PROPERTY INSURANCE.

## (a) Property Insurance Coverage.

Commencing not later than the first conveyance of a Unit to a person other than Declarant, the Association shall maintain, to the extent reasonably available, property insurance on the Common Elements, including the septic tank and system as shown in the Plans, insuring against all risks of direct physical loss commonly insured against, for an amount, after application of any deductibles, not less than one hundred percent (100%) of the actual cash value of the insured property at the time the insurance is purchased and at each renewal date, exclusive of land, excavation, foundations, and any other items normally excluded from property policies.

The Association shall also insure personal property owned by the Association, if any, for an amount equal to its cash value.



If the Executive Board deems it necessary, it may obtain appraisals periodically to determine the replacement cost for the property described in this subsection. The cost of any such appraisals shall be a Common Expense.

#### (b) Other Provisions.

- (i) Insurance policies required by this Section shall also provide that:
- (1) Any loss must be adjusted with the Association.
- (2) The insurer may not cancel, refuse to renew, or otherwise substantially change the policy until thirty (30) days after notice of the proposed cancellation, non-renewal, or substantial change(s) have been mailed to the Association, each Unit Owner, each holder of a first mortgage on a Unit, and each holder of a Security Interest to whom a certificate or memorandum of insurance has been issued, at their last known addresses.
- (3) An act or omission by a Unit Owner or members of his or her household, unless acting within the scope of the Unit Owner's authority on behalf of the Association, will not prejudice the policy in any way or be a condition to recovery under the policy.
- (4) The insurer waives the right to subrogation under the policy against Unit Owners or members of the households of Unit Owners.
- (5) If, at the time of a loss under the Association's policy, there exists other insurance covering the same risk covered by the Association's policy, the Association's policy provides primary insurance.
- (6) Insurance proceeds shall be paid to any insurance Trustee the Association designates in the policy for that purpose, and in the absence of such designation, to the Association itself. However, insurance proceeds in either case are to be held in trust for each Unit Owner and any Unit mortgagees.



- (7) The policy shall contain the standard clause, equivalent endorsement mortgage or contribution), which is commonly accepted by institutional mortgage investors in the area in which the Property is located and which, if appropriate, names the FNMA, FHLMC, AHFC, and/or VA as such corporations or holders of the first mortgages on the Units within the Common Interest Community.
- (8) Notwithstanding any contrary provisions herein, the Association shall, if required by the FNMA, AHFC, VA, and/or FHLMC as a Unit Owner mortgagee on a Unit in the Association, continuously carry a policy of casualty insurance, and a fidelity bond, with such coverage and endorsements in form and amounts, including full replacement costs coverage with an "agreed-amount endorsement" and, if available, an "inflation guard endorsement," as may be required by the FNMA, AHFC, VA, and/or FHLMC as a mortgagee on a Unit in the Association or the Owner of such a Unit.
- (9) The name of the insured shall be as follows: "Kelso Manor Homeowners Association, for the use and benefit of the individual Owners."
- (ii) The terms of the insurance carrier's charter, bylaws, or policy shall not:
- (1) Permit contributions or assessments against borrowers, Eligible Mortgagees, or the designees of Eligible Mortgagees.
- (2) Make payments contingent upon action by the insurance carrier's board of directors, policy holders, or members.
- (3) Include any limiting clauses (other than insurance conditions) which could prevent Eligible Mortgagees or the borrowers from collecting insurance proceeds.

## Section 18.7. <u>INSURANCE PREMIUMS</u>.

Insurance premiums are to be paid as a Common Expense and funds necessary to cover the deductible amounts under the Association's insurance policies are to be included in the Association's operating budget.



## Section 18.8. INSURANCE POLICIES OBTAINED BY UNIT OWNERS.

Unit Owners may obtain insurance for their own benefit notwithstanding the issuance of a policy to the Association.

#### Section 18.9. OTHER INSURANCE.

The Association may obtain other insurance which the Executive Board determines is reasonably necessary to protect the Association.

#### Section 18.10. <u>INSURER'S RATING AND REINSURANCE</u>.

The property insurance, liability insurance, and fidelity bond must be written by an insurance carrier with at least a B/III policy holder's rating and financial category rating in the Best's Key Rating Guide or by an insurance carrier which is covered by reinsurance with a company that does meet such rating requirements. Both insurer and reinsurer must execute an assumption of liability agreement or a similar endorsement providing for one hundred percent (100%) reinsurance of the insurer's policy. Further, the reinsurer must give the borrower, lender, and the insurer ninety (90) day written notice before canceling or substantially changing the reinsurance.

In addition to the foregoing requirements for insurers, the Association must use general insurance carriers who meet the qualifications set forth in the FNMA Conventional Home Mortgage Selling Contract Supplement and the FHLMC Seller's Guide.

## ARTICLE 19. PROPERTY DESTRUCTION OR DAMAGE

#### Section 19.1. <u>DUTY TO RESTORE PROMPTLY</u>.

The portion of the Common Interest Community for which insurance is required under AS 34.08.440 or for which insurance is actually carried by the Association, whichever is more extensive, that is damaged or destroyed must be repaired or replaced promptly by the Association unless:

(a) The Common Interest Community is terminated pursuant to AS 34.08.260;



- (b) Repair or replacement would be illegal under a statute or municipal ordinance governing health or safety; or
- (c) Eighty percent (80%) of the Unit Owners, including each Unit Owner of a Unit that will not be rebuilt, vote not to rebuild.

#### Section 19.2. PLANS.

The Property must be repaired and restored in accordance with either the original plans and specifications or other plans and specifications which have been approved by the Executive Board, a Majority of Unit Owners, and fifty-one percent (51%) of Eligible Mortgagees.

## Section 19.3. PARTIAL RESTORATION OF THE PROPERTY.

- (a) The insurance proceeds attributable to the damaged Common Elements shall be used to restore the damaged area to a condition compatible with the remainder of the Common Interest Community;
- (b) Except to the extent that other Persons will be distributees:
- (i) the insurance proceeds attributable to a Unit and Limited Common Elements that are not rebuilt must be distributable to the Owner of the Unit and the Owner of the Unit to which the Limited Common Elements were allocated, or to lienholders, as their interests may appear; and
- (ii) the remainder of the proceeds must be distributed to each Unit Owner or lienholder, as their interests may appear, in proportion to the common interests of all the Units;
- (c) If the Unit Owners including each Unit Owner of a Unit that will not be rebuilt, vote not to rebuild a Unit, the Allocated Interests of the Unit are reallocated upon the vote as if the Unit had been condemned under AS 34.08.740(a) of the Act, and the Association shall promptly prepare, execute, and record an amendment to the Declaration reflecting the reallocations.



## Section 19.4. COST.

If the cost of repair or replacement exceeds insurance proceeds and the Association's reserves, it shall be a Common Expense.

## Section 19.5. INSURANCE TRUSTEE.

If an insurance Trustee is designated in any insurance policy, the Trustee may have exclusive authority to negotiate losses under such policies and to perform other functions as are necessary to accomplish this purpose. The insurance Trustee may also be designated by the owners' Association as attorney-in-fact for purpose of purchasing and maintaining insurance, collecting and disposing of insurance proceeds, negotiating losses, executing releases of liability, executing other necessary documents, and performing all other acts necessary to accomplish this purpose.

## Section 19.6. <u>INSURANCE PROCEEDS</u>.

The insurance Trustee, or if there is no insurance Trustee, then the Executive Board shall hold any insurance proceeds in trust for the Association, Unit Owners, and lienholders as their interests may appear. Subject to the provisions of section 21.1., the proceeds shall be disbursed first for the repair or restoration of the damaged Property. The Association, Unit Owners, and lienholders are not entitled to receive payment of a portion of the proceeds unless there is a surplus of proceeds after the Property has been completely repaired or restored or unless the Common Interest Community is terminated.

#### Section 19.7. CERTIFICATIONS.

If a Trustee has been designated by the Executive Board, such Trustee may rely on the following written certifications made by the Executive Board:

- (a) Whether damaged and/or destroyed Property is to be repaired and/or restored;
- (b) The amount(s) to be paid for repairs and/or restoration of the damaged Property, and the names and addresses of the parties to whom such amounts are to be paid.



#### Section 19.8. ATTORNEY OR TITLE COMPANY CERTIFICATION.

If payments pursuant to this Article are to be made to Unit Owners or Mortgagees, the Executive Board or its designated Trustee shall obtain and may rely on a title insurance company's certificate of title, an attorney's certificate of title, or a title insurance policy. The certificate of title or title insurance policy must be based on a search of the records of the Anchorage Recording District, Third Judicial District, State of Alaska, from the date of the recording of the original Declaration, and must state the names of the Unit Owners and the Mortgagees.

## ARTICLE 20. CONDEMNATION

If part or all of the Common Interest Community is taken by any power having the authority of eminent domain, all compensation and damages for and on account of the taking shall be payable in accordance with AS 34.08.740.

# ARTICLE 21. RIGHTS OF NOTICE, COMMENT, AND APPEAL

## Section 21.1. NOTICE AND HEARING.

Whenever the Documents or Executive Board require that an action be taken only after "Notice and Hearing," the entity proposing the action shall give written notice of the proposed action to all Unit Owners no less than ten (10) days before the hearing. The notice shall include a general statement of the proposed action and the date, time, and place of the hearing. At the hearing, any interested Unit Owner may, personally or by a representative, give written and/or oral testimony, subject to reasonable rules of procedure established by the Executive Board to ensure a prompt and orderly resolution of the issues. Any testimony offered in such a hearing does not bind the decision makers. All Unit Owners shall be notified of the decision in the same manner in which notice of the meeting was given.

## Section 21.2. NOTICE AND COMMENT.

Whenever an amendment to the Association's Bylaws and/or Rules is proposed, whenever the Documents require "Notice and Comment," or whenever the Executive Board determines that "Notice



and Comment" is otherwise appropriate, the Unit Owners have the right to receive notice of the proposed action(s) and the right to comment orally or in writing on the proposed action(s). Notice to each Unit Owner shall be effected by personal delivery or by the U.S. Postal Service, delivered or mailed to each Unit Owner's last known address. The notice shall be given not less than ten (10) days before the proposed action is to be taken or a hearing on the matter is scheduled. The Notice shall invite written or oral comments to the Executive Board on the proposed action(s) prior to the scheduled hearing. The rights described in this section do not entitle a Unit Owner to be heard at any hearing or meeting called by the Association.

#### Section 21.3. APPEAL.

Any interested Unit Owner having a right to Notice and Hearing shall have the right to appeal to the Executive Board from a decision of entities other than the Executive Board by filing a written notice of appeal with the Executive Board within ten (10) days after being notified of said decision. The Executive Board shall conduct a hearing within thirty (30) days of receiving the written notice of appeal, giving the same notice and observing the same procedures as described in the preceding sections of this Article.

## ARTICLE 22. EXECUTIVE BOARD

## Section 22.1. POWERS AND DUTIES.

Except as otherwise limited by the Documents or the Act, the Executive Board may act in all instances on behalf of the Association. The Executive Board shall have, subject to said limitations, the powers and duties necessary for the administration of the affairs, operations, and governance of the Association and of the Common Interest Community including, but not limited to, the power to:

- (a) adopt and amend Bylaws, Rules, regulations, budgets for revenues, expenditures, and reserves;
- (b) collect assessments for Common Expenses from Unit Owners;



- (c) hire and discharge employees, agents, managing agents, and independent contractors;
- (d) institute, defend, or intervene in litigation or administrative proceedings in the Association's name on behalf of the Association or on behalf of two or more Unit Owners on matters affecting the Common Interest Community;
  - (e) make contracts and incur liabilities;
- (f) govern the use, maintenance, repair, replacement, and modification of the Common Elements;
- (g) cause any additional Improvements by the Association to be held as a part of the Common Elements;
- (h) acquire, hold, encumber, and convey in the Association's name any right, title, or interest to real property or personal property, provided that Common Elements may be conveyed or subject to a Security Interest only pursuant to AS 34.08.430 of the Act and Article 18 of this Declaration;
- (i) grant easements for public utilities or for other public purposes consistent with the intended use of the Common Elements, and grant leases, licenses, and concessions for no more than one year, through or over the Common Elements;
- (j) impose and receive payments, fees, or charges for the use, rental, or operation of the Common Elements, other than Limited Common Elements, and for services provided to Unit Owners;
- (k) impose fees, penalties, fines, late charges, interest, and collection costs, or a combination thereof for late payment of assessments and, after Notice and Hearing, levy reasonable fines, fees, and/or penalties for violations of this Declaration, the Bylaws, Rules, and/or regulations of the Association;
- (1) impose reasonable charges for the preparation and recordation of amendments to this Declaration, any resale certificates that may be required by AS 34.08.590, and/or any statements of unpaid assessments;



- (m) provide for the indemnification of the Association's officers and Executive Board and maintain Directors' and officers' liability insurance;
- (n) assign the Association's right to future income, including the right to receive Common Expense assessments;
- (o) exercise any other powers conferred by this Declaration or the Bylaws;
- (p) exercise all other powers that may be exercised in this state by legal entities of the same type as the Association;
- (q) designate, by resolution, a representative (or representatives) to a master association; and
- (r) establish, by resolution, committees of Directors, permanent and standing, to perform any of the above functions under specifically delegated administrative standards, as designated in the resolution establishing such committees. All committees must give written notice, by the U.S. Postal Service or personal delivery, of their actions or decisions to Unit Owners and the Executive Board within fifteen (15) days of said actions or decisions. Such committee actions or decisions must be ratified, modified, or rejected by the Executive Board at its next regular meeting.

## Section 22.2. LIMITATIONS ON THE EXECUTIVE BOARD.

The Executive Board may not act on behalf of the Association to amend this Declaration, to terminate the Common Interest Community, to elect members of the Executive Board to full terms, or to determine the qualifications, powers, duties, or terms of office of Executive Board members, but the Executive Board may fill vacancies in its membership for the unexpired portion of any term. Neither the Executive Board nor its Directors shall receive compensation for services performed pursuant to this Declaration.

#### Section 22.3. MINUTES.

The Executive Board shall permit any Unit Owner to inspect the Minutes of Executive Board meetings during normal business hours. The Minutes shall be available for inspection within ten (10) days after any such meeting.



#### Section 22.4. MEETINGS.

## (a) ASSOCIATION MEETINGS.

The Executive Board shall call a meeting of the Association at least once each year. A special meeting of the Association may be called by the president of the Board, by a majority of the members of the Executive Board, or by Unit Owners comprising at least twenty percent (20%) of the votes in the Association. Not less than ten (10) nor more than sixty (60) days in advance of the meeting, an officer designated by the Executive Board shall cause notice to be hand delivered or mailed by the U.S. Postal Service to the last known address of each Unit Owner. The notice of the meeting must state the time and place of the meeting and the items on the agenda, including the general nature of any proposed amendment to the Documents, budget changes, and any proposal to remove an officer or member of the Executive Board.

## (b) EXECUTIVE BOARD MEETINGS.

All Association members shall have the right to attend all meetings of the Executive Board at which action is to be taken by vote of the directors. Notice of such meetings shall be given not less than twenty-four (24) hours prior to the time set for such meeting, by posting such notice in a conspicuous location in the Common Interest Community and/or by hand delivering notice to each Unit. If an emergency situation requires an immediate meeting of the Executive Board, no such notice is required.

# ARTICLE 23. TERMINATION

The Common Interest Community may be terminated only in conformity with AS 34.08.260 of the Act.

No termination of the Common Interest Community shall occur so long as the septic tank and system is operational or remains as an Improvement of the Common Interest Community.



# ARTICLE 24. MISCELLANEOUS

## Section 24.1. SECURITY.

The Association may, but shall not be obligated to, maintain support certain activities within the Common Community designed to make the Properties safer than otherwise might be. NEITHER THE ASSOCIATION, THE DECLARANT, NOR ANY SUCCESSOR DECLARANT SHALL IN ANY WAY BE CONSIDERED INSURERS OR GUARANTORS OF SECURITY WITHIN THE COMMON INTEREST COMMUNITY, NOR SHALL ANY OF THEM BE HELD LIABLE FOR ANY LOSS OR DAMAGE BY SECURITY OR ADEQUATE PROVIDE FAILURE TOOF INEFFECTIVENESS OF ANY SECURITY MEASURE UNDERTAKEN. EACH UNIT OWNER ACKNOWLEDGES, UNDERSTANDS AND COVENANTS TO INFORM ITS TENANTS THAT THE ASSOCIATION, ITS EXECUTIVE BOARD AND COMMITTEES, DECLARANT, AND ANY SUCCESSOR DECLARANT ARE NOT INSURERS AND THAT EACH PERSON USING THE COMMON INTEREST COMMUNITY ASSUMES ALL RISKS FOR LOSS OR DAMAGE TO PERSONS, TO UNITS AND TO THE CONTENTS OF UNITS RESULTING FROM ACTS OF THIRD PARTIES.

## Section 24.2. CHANGES IN THE ACT.

Many provisions of this Declaration and in the Bylaws repeat exactly or substantially the same rule or outcome in a particular instance as that required by the Act on the date this Declaration was recorded, or repeat the same rule which the Act would impose as a default rule if the Declaration or Bylaws were silent on that subject.

The Declarant anticipates the possibility that the Act will be amended from time to time to reflect contemporary thinking and experience regarding the structure and governance of common interest communities. The Declarant believes it is in the best interest of the Unit Owners at Kelso Manor that the Property might always be governed in accordance with the most current provisions of the Act, subject to the right in any particular case of the Unit Owners and the Executive Board to vary that outcome by adopting a rule or amendment to the Declaration in the manner provided for such amendments.

Accordingly, this Section directs that, in the future and from time to time, in all instances where this Declaration or the Bylaws contain language that precisely or substantially tracks



the Act on the date that Kelso Manor is declared, this Declaration and the Bylaws shall be automatically amended in accordance with the amended cognate language of the Act which may be adopted by the State of Alaska, unless the particular language of the Declaration or Bylaws, either as initially adopted or as amended at any subsequent time by the Association, is substantially at variance with the amended text of the Act.

#### Section 24.3. CAPTIONS.

The captions in this Declaration are inserted for convenience of reference only, do not constitute a part of this Declaration, and in no way define, describe, or limit the scope or intent of this Declaration or any of the provisions hereof. The exhibits referred to as being attached to this Declaration are intended to be incorporated in this Declaration by such reference.

## Section 24.4. <u>INVALIDITY</u>.

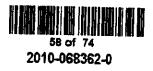
If any term, covenant, or condition of this Declaration is held to be invalid or unenforceable in any respect, such invalidity or unenforceability shall not affect any other provision hereof and this Declaration shall be construed as if such invalid or unenforceable provision had never been contained herein.

## Section 24.5. WAIVER.

No delay in exercising any right or remedy of any of the parties hereunder shall constitute a waiver thereof, and no waiver by the parties of the breach of any covenant of this Declaration shall be construed as a waiver of any preceding or succeeding breach of the same or any other covenant or condition of this Declaration.

#### Section 24.6. GENDER.

As used herein, each of the masculine, feminine, and neuter genders shall include the other genders, the singular shall include the plural, and the plural shall include the singular, wherever appropriate to the context.



## Section 24.7. COSTS AND FEES.

In an action to enforce this Declaration's provisions, the prevailing party shall be entitled to recover court costs and actual attorneys' fees.

## Section 24.8. RIGHT OF ACTION.

The Declarant, Association, and/or any aggrieved Unit Owner is granted the right of action against Unit Owner(s) who fail to comply with the provisions of the documents or the decisions made by the Association.

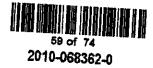
In an action to enforce this Declaration's provisions, the prevailing party shall be entitled to recover court costs and actual attorneys' fees.

#### Section 24.9. CONFLICT.

Declarant intends that the Documents comply with the requirements of the Act and Alaska Statutes governing nonprofit corporations, AS 10.20, et seq. If the Documents conflict with any statutes, the conflicting terms of the statutes shall control. If the Declaration conflicts with any other document, except those indicated in subsection (b) below, the Declaration shall control.

If the Declaration conflicts with any other document, except those indicated in this section, the Declaration shall control.

111



IN WITNESS WHEREOF, the Declarant has caused this Declaration to be executed on the day and year first hereinabove

## **DECLARANT:**

C&T CONSTRUCTION, INC.

Bv:

ohn E. Thomson

President

STATE OF ALASKA

) ss.

THIRD JUDICIAL DISTRICT

THIS IS TO CERTIFY that on this day of December, 2010 before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared JOHN E. THOMSON, President of C&T Construction, Inc., known to me to be the individual named herein and who executed the foregoing instrument, and he acknowledged the execution thereof to be his free and voluntary act and deed on behalf of the corporation for the uses and purposes therein set forth.

WITNESS my hand and notarial seal the day and year first hereinabove written.

Notary Fublic in and for Alaska
My Commission Expires: 12-01-2011



## EXHIBIT A

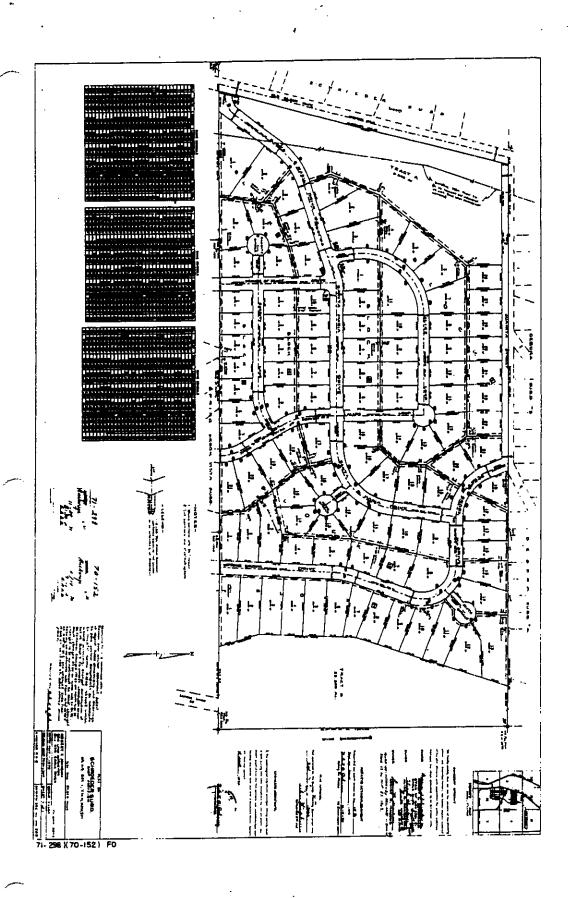
## REAL PROPERTY SUBMITTED TO DECLARATION

Lots Five (5), Six (6), Seven (7) and Eight (8), Block Six (6), SCHROEDER SUBDIVISION, EAST ADDITION, according to the official plat thereof, filed under Plat No. 71-298, records of the Anchorage Recording District, Third Judicial District, State of Alaska.

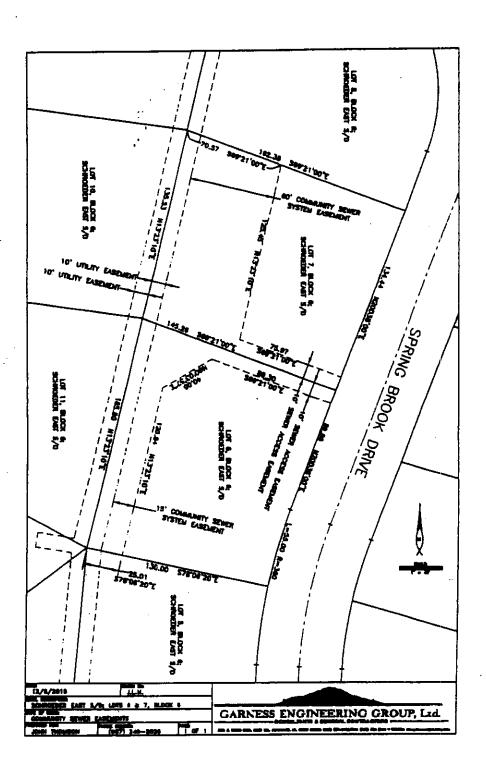
61 of 74 2010-068362-0

## EXHIBIT B

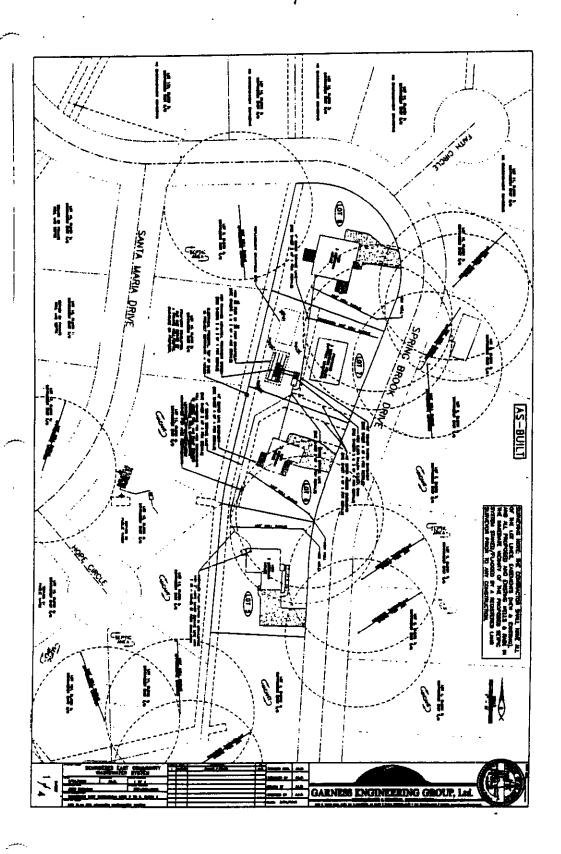
PLANS AND CERTIFIED SURVEYS
(Containing information required by As 34.08.170)



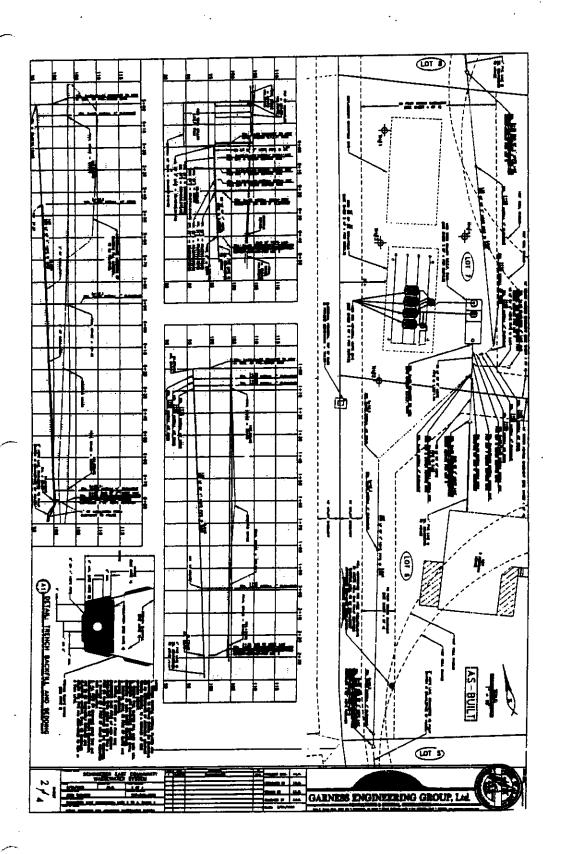




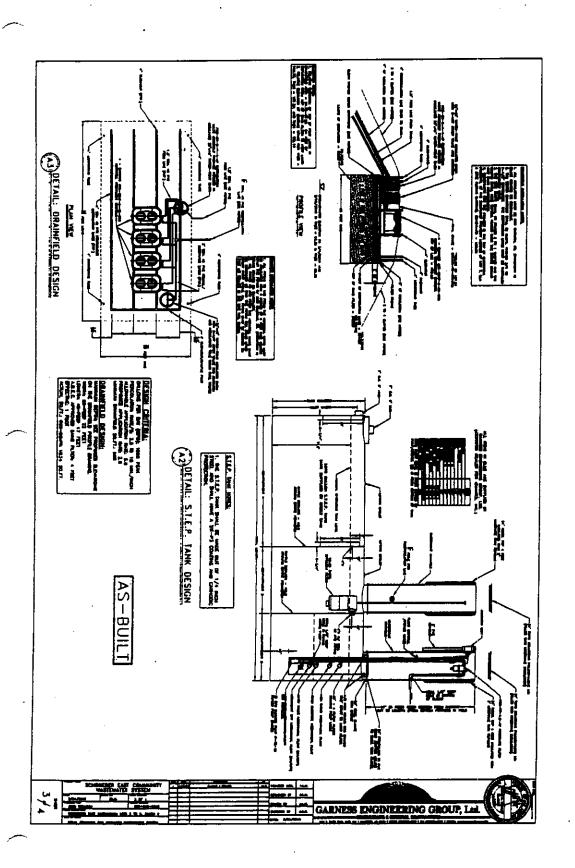




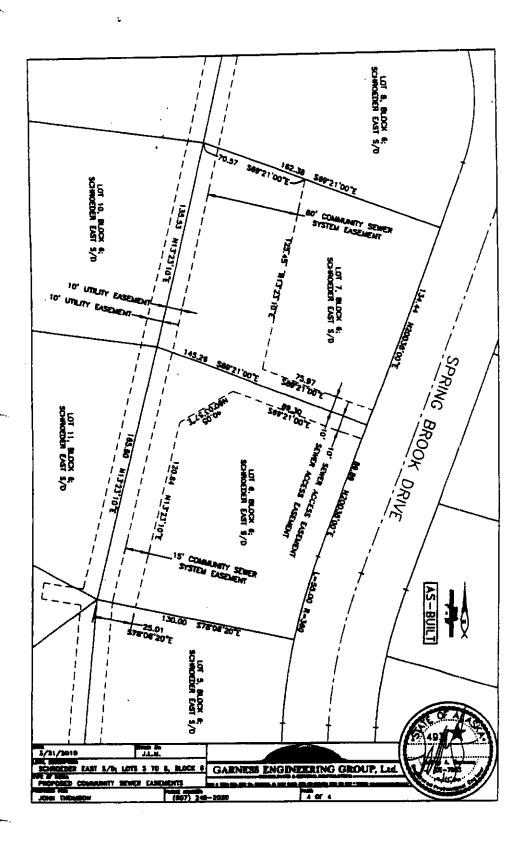




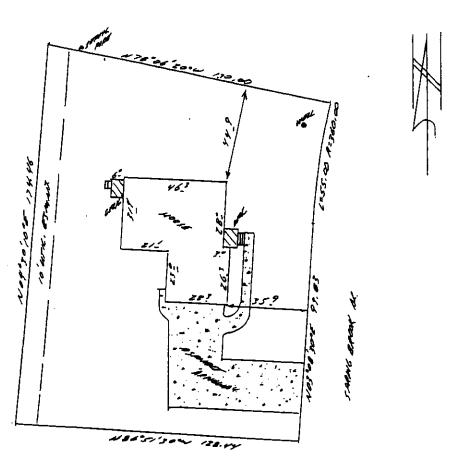












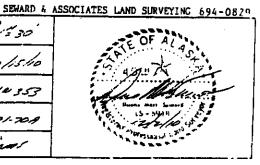
ASBUILT

I HEREBY CERTIFY THAT I HAVE SURVEYED THE FOLLOWING DESCRIBED PROPERTY: FOLLOWING DESCRIBED PROPERTY:

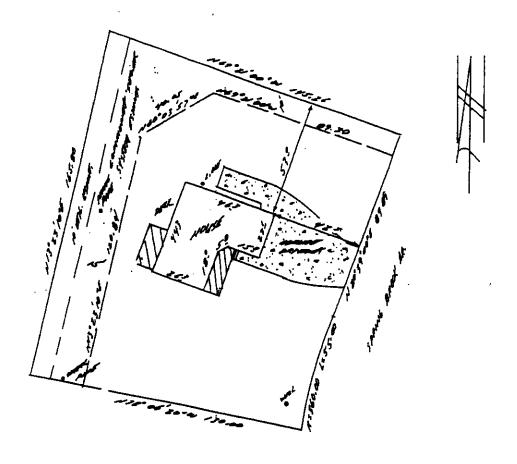
SCHRIBE SHE WIT AMALITY SHE SCHRIBE SHE WIT AMALITY SHE SCHEPT AS INDICATED. IT IS THE RESPONSIBILITY OF THE OWNER TO DETERMINE THE EXISTENCE OF ANY EASEMENTS, COVENANTS, OR RESTRICTIONS WHICH DO NOT APPEAR ON THE RECORDED SUBDIVISION PLAT. UNDER NO CIRCUMSTANCES SHOULD ANY DATA HEREON BE USED FOR CONSTRUCTION OF FENCE LINES, OR FOR ESTABLISHING BOUNDARY LINES.

GRID: DRAWN

SCALE







## ASBUILT

HEREBY CERTIFY THAT I HAVE SURVEYED THE FOLLOWING DESCRIBED PROPERTY:

AND THAT NO ENCROCHMENTS EXIST EXCEPT AS INDICATED. IT IS THE RESPONSIBILITY OF THE CHANGE TO DETERMINE THE EDISTENCE OF ANY EASEMENTS, COVENANTS, OR RESTRICTIONS WHICH DO NOT APPEAR ON THE RECORDED SUBDIVISION PLAT. LINDER NO CIRCUMSTANCES SHOULD ANY DATA HEREON BE USED FOR CONSTRUCTION OF FENCE LINES, OR FOR ESTABLISHING BOUNDARY LINES.

SENARD & ASSOCIATES LAND SURVEYING 694-0829

SCALE

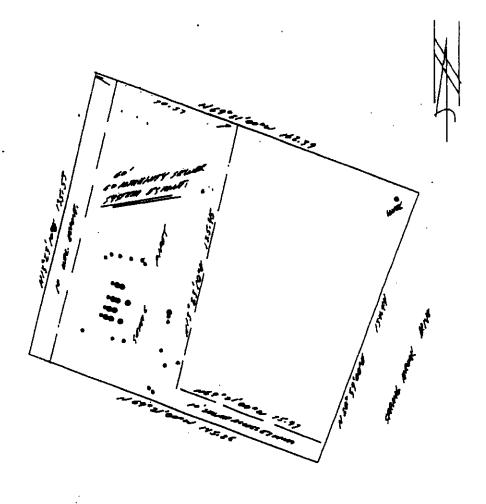
DATE

PRID

DHAMMI

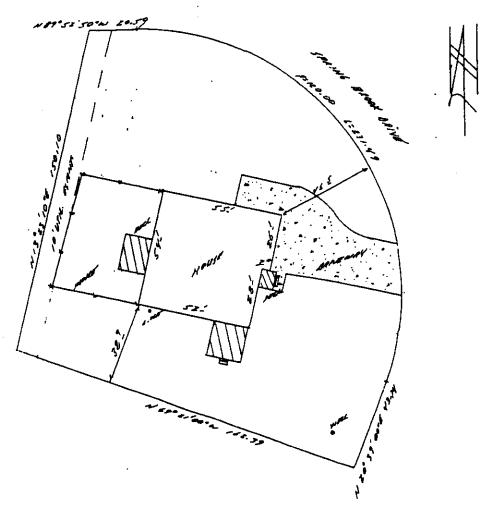
DHAMMI





ASBUILT	SEWARD I	ASSOCIATES LAND SURVEYING 694-0829
I HEREBY CERTIFY THAT I HAVE SURVEYED THE FOLLOWING DESCRIBED PROPERTY:	SCALE)	SE OF ACTION
AND THAT NO ENCROCKMENTS EXIST EXCEPT AS INDICATED. IT IS THE RESPONSIBILITY OF THE	DATE.	40 11 7
OWNER TO DETERMINE THE EXISTENCE OF ANY EASEMENTS, COVENANTS, OR RESTRICTIONS WHICH DO NOT APPEAR ON THE RECORDED SUBDI-	BRID: June 257	Mulhore
VISION FLAT. UNDER NO CIRCUMSTANCES SHOULD ANY DATA HEREON BE USED FOR CONSTRUCTION	/2/-74d	15-391/ 6
OF FENCE LINES, OR FOR ESTABLISHING BOUND- ARY LINES.	DHAWNI	A CANADA DE LA CANADA DEL CANADA DE LA CANADA DEL CANADA DE LA CANADA DEL CANADA DEL CANADA DE LA CANADA DE LA CANADA DEL





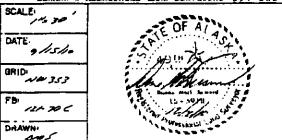
ASBUILT

HEREBY CERTIFY THAT I HAVE SURVEYED THE FOLLOWING DESCRIBED PROPERTY:

SUMMARISH SUR FORT AND PART BALL

AND THAT NO ENCROACHMENTS EXIST EXCEPT AS INDICATED. IT IS THE RESPONSIBILITY OF THE OWNER TO DETERMINE THE EXISTENCE OF ANY EASEMENTS, COVENANTS, OR RESTRICTIONS WHICH DO NOT APPEAR ON THE RECONDED SUBDIVISION PLAT. UNDER NO CIRCUMSTANCES SHOULD ANY DATA HEREON BE USED FOR CONSTRUCTION OF FENCE LINES, OR FOR ESTABLISHING BOUNDARY LINES.

SEMARD & ASSOCIATES LAND SURVEYING 694-0829





2010-068362-0

EXHIBIT C

## TABLE OF ALLOCATED INTERESTS

Unit No.		Percentage <u>Interest</u>	Votes in Association		
Lot	5,	Block	6	25%	1
Lot	6,	Block	6	25%	1
Lot	7,	Block	6	25%	1
Lot	8,	Block	6	25%	1
				<del></del>	
		TOTAL	<b>.</b> :	100%	4

#### EXHIBIT D

## EASEMENTS, COVENANTS AND/OR LICENSES

- Reservations and exceptions as contained in the U.S. Patent No. 1127428.
- 2. Notes as recited on Plat(s) of said subdivision (Plat No. 71-298).
- 3. Easements as shown on the Plat(s) of said subdivision (Plat No. 71-298).
- 4. Covenants, conditions, restrictions and easements, including the terms and provisions thereof, but omitting any covenants, conditions or restrictions, if any, indicating a preference limitation or discrimination based on race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry or source of income, as set forth in applicable state or federal laws, except to the extent that said covenants, conditions or restrictions are permitted by applicable law, as set forth in an instrument recorded June 24, 1970, in Misc. Book 190 at Page 153.
- 5. Notice concerning Road Maintenance and Homeowners Association, executed by Robert W. Schroeder, recorded March 7, 1973, in Misc. Book 214 at Page 669.
- 6. Limitations, conditions, restrictions, terms and effects of the Uniform Common Interest Ownership Act of the State of Alaska, AS 34.08.010, et seq., including any lien for future common assessments created pursuant to AS 34.08.470.
- 7. Easement for drainage system and appurtenances, including the terms and provisions thereof, granted to Anchorage, a municipal corporation, recorded June 20, 2003 as Instrument No. 2003-060220-0. (Affects a portion of Lot 5 as set out therein.)
- Sewer System Easement, dated and recorded December 15, 2010, records of the Anchorage Recording District, Third Judicial District, State of Alaska, identified by document identification no. 2010-068105-0.

Exhibit D (Easements, Covenants and/or Licenses) to Declaration for Kelso Manor

